

**MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL REORGANIZATION  
MEETING HELD ON JANUARY 5, 2026**

The meeting was called to order by Mayor Kaminski at 6:00 p.m. with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Councilman Kula, Councilman Miller, Councilman Cicerale, Manager Carrine Piccolo-Kaufer, Clerk Jane Bakalarczyk, Deputy Clerk Dana Vitz and Township Attorney Fred Semrau of Dorsey & Semrau.

**SALUTE THE FLAG:**

**STATEMENT OF DETERMINATION:** Municipal Clerk Jane Bakalarczyk read the statement of determination for Councilman Kula and Councilman Alfano.

**OATH OF OFFICE:** The Oath of Office was administered to Councilman Kula and Councilman Alfano.

**2026 APPOINTMENTS - ALL ONE YEAR TERMS UNLESS SPECIFIED OTHERWISE:**

**MAYOR** - A motion was made by Kaminski to appoint Stanley J. Kula, seconded by Alfano. All in favor. Motion carried.

**DEPUTY MAYOR** - A motion was made by Kaminski to appoint Tony Alfano, seconded by Cicerale. All in favor. Motion carried.

**ATTORNEY** - A motion was made by Miller to appoint Fred Semrau, seconded by Kaminski. All in favor. Motion carried.

**LABOR COUNSEL** - A motion was made by Miller to appoint Methfessel & Werbel, seconded by Kaminski. All in favor. Motion carried.

**PROSECUTOR** - A motion was made by Miller to appoint Timothy J. Profeta, seconded by Cicerale. All in favor. Motion carried.

**CONFLICT/ALTERNATE PROSECUTOR** – A motion was made by Miller to appoint James LaSala, seconded by Cicerale. All in favor. Motion carried.

**PUBLIC DEFENDER** - A motion was made by Miller to appoint John C. Grey, Jr., seconded by Cicerale. All in favor. Motion carried.

**AUDITOR** - A motion was made by Miller to appoint Wielkocz & Co, LLC, seconded by Kaminski. All in favor. Motion carried.

**BOND COUNSEL** – A motion was made by Miller to appoint Robert H. Beinfield, Esq. of Hawkins, Delafield and Wood, LLP, seconded by Kaminski. All in favor. Motion carried.

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**CONTINUING DISCLOSURE AGENT & INDEPENDENT REGISTERED MUNICIPAL ADVISOR** – A motion was made by Miller to appoint Phoenix Advisors, LLC, seconded by Kaminski. All in favor. Motion carried.

**MUNICIPAL CLERK** – A motion was made by Miller to appoint Jane Bakalarczyk to a **three-year term**, seconded by Alfano. All in favor. Motion carried.

**DEPUTY MUNICIPAL CLERK** – A motion was made by Miller to appoint Dana Vitz, seconded by Kaminski. All in favor. Motion carried.

**REGISTRAR** – A motion was made by Miller to appoint Jane Bakalarczyk to a **three-year term**, seconded by Alfano. All in favor. Motion carried.

**DEPUTY REGISTRAR** - A motion was made by Miller to appoint Dana Vitz, seconded by Kaminski. All in favor. Motion carried.

**ASSESSMENT SEARCH OFFICER** - A motion was made by Miller to appoint Jane Bakalarczyk, seconded by Alfano. All in favor. Motion carried.

**TAX COLLECTOR** – A motion was made by Miller to appoint Rebecca Westra to a **four-year term**, seconded by Alfano. All in favor. Motion carried.

**9-1-1 COORDINATOR** – A motion was made by Kula to appoint William Hickerson, seconded by Miller. All in favor. Motion carried.

**TOWNSHIP PHYSICIAN** - A motion was made by Miller to appoint Jeffrey Merkle, seconded by Kaminski. All in favor. Motion carried.

**SWCF COMMISSIONER** - A motion was made by Miller to appoint Carrine Piccolo-Kaufer, seconded by Alfano. All in favor. Motion carried.

**RISK MANAGEMENT CONSULTANT** - A motion was made by Miller to appoint A.J. Gallagher, seconded by Cicerale. All in favor. Motion carried.

**SENIOR CITIZEN COORDINATOR** - A motion was made by Miller to appoint June Eisenecker, seconded by Kaminski. All in favor. Motion carried.

**PUBLIC AGENCY COMPLIANCE OFFICER** - A motion was made by Miller to appoint Corinne Hockman, seconded by Kaminski. All in favor. Motion carried.

**208 REPRESENTATIVE (PAC)** - A motion was made by Miller to appoint Carrine Piccolo-Kaufer, seconded by Kaminski. All in favor. Motion carried.

**ALTERNATE 208 REPRESENTATIVE (PAC)** –A motion was made by Miller to appoint Joshua Raff, seconded by Alfano. All in favor. Motion carried.

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**SC SOLID WASTE ADVISORY COMMITTEE (SWAC)** – A motion was made by Miller to appoint Joshua Raff, seconded by Alfano. All in favor. Motion carried.

**SWCF SAFETY LOSS PREVENTION REPRESENTATIVE** - A motion was made by Miller to appoint Jane Bakalarczyk, seconded by Kaminski. All in favor. Motion carried.

**COUNCIL LIAISON TO HTBOE** - A motion was made by Miller to appoint Brian Kaminski, seconded by Alfano. All in favor. Motion carried.

**ALTERNATE COUNCIL LIAISON TO HTBOE** - A motion was made by Miller to appoint Tony Alfano, seconded by Kaminski. All in favor. Motion carried.

**QUALIFIED PURCHASING AGENT (TEMPORARY)** – A motion was made by Miller to appoint Carrine Kaufer, seconded by Cicerale. All in favor. Motion carried.

**SERVICE AWARD PRESENTATION:**

Mayor Kaminski presented the following service awards:

1. **Eric Stickle – Police Department – 10 Years**
2. **William Varcadipane – Police Department – 10 Years**
3. **Gil Roessner – Economic Development Commission – 10 Years**
4. **Richard Babcock – Department of Public Works – 20 Years**
5. **Joseph Butto – Construction Official – 20 Years**
6. **Brian Kaminski – Land Use Board – 20 Years**
7. **Frank Cicerale – Hardyston Township Municipal Utilities Authority – 30 Years**
8. **Jane Bakalarczyk – Municipal Clerk – 30 Years**

**Resolution #01-26** - Resolution authorizing the award of non-fair and open contracts for professional services: Attorney, Labor Counsel, Engineer, Prosecutor, Auditor, Bond Counsel, Continuing Disclosure Agent and Independent Registered Municipal Advisor, Public Defender and Risk Management Consultant

**#01-26**

**WHEREAS**, Hardyston Township has a need to acquire professional services to be provided under non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Hardyston Township has determined that the anticipated value of each contract will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of each contract is one (1) year; and

**WHEREAS**, each of the following individuals and/or business entities has submitted a proposal indicating a willingness to provide professional services as described below and for the price stated; and

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**WHEREAS**, each individual/business entity named herein has completed and submitted a Business Entity Disclosure Certification which certifies that no reportable contributions have been made to a political or candidate committee in the Township of Hardyston in the previous one year, and that the contract will prohibit the individual/business entity from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Hardyston has certified that funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Hardyston as follows:

1. The Township of Hardyston is authorized to engage Dorsey & Semrau as municipal attorney for the year 2026 at a rate ranging from \$85.00 to \$168.00 per hour not to exceed \$100,000.00;
2. The Township of Hardyston is authorized to engage Methfessel & Werbel as labor counsel for the year 2026 at a rate ranging from \$55.00 to \$150.00 per hour not to exceed \$15,000.00;
3. The Township of Hardyston is authorized to engage Van Cleef Engineering Associates, LLC as municipal engineer for the year 2026 at a rate ranging from \$68.00 to \$178.00 per hour not to exceed \$200,000.00;
4. The Township of Hardyston is authorized to engage Timothy J. Profeta, Esq. as municipal prosecutor for the year 2026 at the rate of \$19,200.00 not to exceed \$25,000.00;
5. The Township of Hardyston is authorized to engage Wielkotz & Company, LLC as municipal auditor for the year 2026 at a rate ranging from \$75.00 to \$200.00 per hour not to exceed \$50,000.00;
6. The Township of Hardyston is authorized to engage the Law Office of Hawkins, Delafield and Wood, LLP as municipal bond counsel for the year 2026 at a rate not to exceed \$50,000.00;
7. The Township of Hardyston is authorized to engage Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor for the year 2026 at a rate not to exceed \$2,500.00.
8. The Township of Hardyston is authorized to engage John C. Grey, Jr., Esq. as public defender for the year 2026 at the rate of \$200.00 per case not to exceed \$20,000.00;

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9. The Township of Hardyston is authorized to engage A.J. Gallagher, as municipal risk management consultant for the year 2026 at the rate specified in the 2026 Fund Year Statewide Insurance Fund Risk Management Consultant’s Agreement;

**BE IT FURTHER RESOLVED** that these appointments are awarded without competitive bidding as “professional services” under the provisions of the Local Public Contracts Law because these services are rendered by members of recognized professions; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value for each of the individual/business entities named herein shall be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be published in the New Jersey Herald by the Township Clerk as required by law within ten (10) days of its passage. This Resolution and each referenced contract are on file and available for public inspection in the office of the Hardyston Township Clerk.

A motion was made by Miller to approve the resolution as presented, seconded by Cicerale. All in favor. Motion carried.

**Resolution #02-26 - Tax Assessor and Municipal Attorney resolution for Sussex County Board of Taxation and Tax Court of the State of New Jersey**

**RESOLUTION #02-26**

**BE IT RESOLVED** by the governing body of the Township of Hardyston that the Municipal Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Hardyston tax list including but not limited to rollback complaints, added and omitted assessment complaints and such other appeals as are necessary to correct the assessments for the Township of Hardyston; and

**BE IT FURTHER RESOLVED** that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Township of Hardyston for the purpose of signing settlements of the foregoing matters by stipulation, providing that all settlements are approved by the Township Manager.

**BE IT FURTHER RESOLVED** that governing body authorization shall be required for stipulation resulting in the reduction of annual taxes by \$10,000 or more or for stipulations resulting in a 50% or greater reduction in assessed value.

A motion was made by Miller to approve the resolution as presented, seconded by Cicerale. All in favor. Motion carried.

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**Resolution #03-26** - Resolution authorizing the Tax Collector to cancel of record any overpayment or underpayment of taxes in the amount of \$10.00 or less for the calendar year 2025

**RESOLUTION  
#03-26**

**BE IT RESOLVED** by the Mayor and Council of the Township of Hardyston, County of Sussex and State of New Jersey, to authorize the tax collector to cancel of record any overpayment or underpayment of taxes in the amount of \$10.00 (ten dollars) or less for the calendar year 2025, in accordance with the provisions of N.J.S.A. 54:4-99.

A motion was made by Miller to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

**Resolution #04-26** - Resolution setting interest rate for non-payment of taxes

**RESOLUTION #04-26**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, that the rate of interest to be charged for non-payment of taxes on or before the date that they would become delinquent shall be set at the rate of 8% per annum on the first \$1500 of the delinquency, and 18% per annum on any amount in excess of \$1500, and

BE IT FURTHER RESOLVED, that in accordance with the provisions of N.J.S.A. 54:4-67, a six percent (6%) penalty shall be charged to a taxpayer with a delinquency in excess of Ten Thousand and no/100 Dollars (\$10,000) who fails to pay the delinquency prior to the end of the calendar year. Delinquency in this instance means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or tax years.

BE IT FURTHER RESOLVED, that no interest shall be charged if payment of any installation is made within ten days after the date which same became payable.

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

A motion was made by Miller to approve the resolution as presented, seconded by Cicerale. All in favor. Motion carried.

**Resolution #05-26 designating official depositories:**

**RESOLUTION #05-26**

WHEREAS, Title 40A:5-14 requires that the governing bodies shall designate official depositories for its monies and:

WHEREAS, the Township Council of the Township of Hardyston wishes to designate the following banks for said purposes:

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NOW THEREFORE BE IT RESOLVED by the Township Council that the following depositories be designated as official depositories for the Township of Hardyston:

- Provident Bank
- Wells Fargo Bank
- NJ Cash Management Fund
- TD Bank

A motion was made by Miller to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

**OFFICIAL NEWSPAPERS** - A motion was made by Miller to appoint the New Jersey Herald and New Jersey Sunday Herald as Official Newspapers of the Township of Hardyston and the Star Ledger, and Advertiser News as Alternates, seconded by Kaminski. All in favor. Motion carried.

**OFFICIAL HOLIDAYS** - A motion was made by Miller to approve the following holidays:

- |                        |                  |                        |
|------------------------|------------------|------------------------|
| New Year’s Day         | Independence Day | Day After Thanksgiving |
| Martin Luther King Day | Labor Day        | Christmas Eve Day      |
| Presidents’ Day        | Columbus Day     | Christmas Day          |
| Good Friday            | Veterans’ Day    |                        |
| Memorial Day           | Thanksgiving Day |                        |

seconded by Alfano. All in favor. Motion carried.

**2026 HARDYSTON TOWNSHIP COUNCIL MEETING DATES:**

**REGULAR MEETINGS & WORKSHOP MEETINGS    WORKSHOP MEETINGS**

- |                    |                   |
|--------------------|-------------------|
| January 28, 2026   | January 14, 2026  |
| February 25, 2026  | February 11, 2026 |
| March 25, 2026     | March 11, 2026    |
| April 22, 2026     | April 8, 2026     |
| May 27, 2026       | May 13, 2026      |
| June 24, 2026      | June 10, 2026     |
| July 22, 2026      | July 8, 2026      |
| August 26, 2026    | August 12, 2026   |
| September 23, 2026 | September 9, 2026 |
| October 28, 2026   | October 14, 2026  |
| November 12, 2026  |                   |
| December 9, 2026   |                   |

**REORGANIZATION MEETING – TUESDAY, JANUARY 5, 2027 – 6:00 PM**

A motion was made by Cicerale to approve the above Hardyston Township Council meeting dates, seconded by Miller. All in favor. Motion carried.

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**LAND USE BOARD** - The following appointments were made:

**MAYOR - CLASS I** - A motion was made by Miller to appoint Brian J. Kaminski, seconded by Cicerale. All in favor. Motion carried.

**CLASS II** - A motion was made by Miller to appoint Josh Raff, seconded by Kaminski. All in favor. Motion carried.

**CLASS III** - A motion was made by Miller to appoint Carl B. Miller, seconded by Kaminski. All in favor. Motion carried.

**CLASS IV** – A motion was made by Miller to appoint James Homa to a **four-year term**, seconded by Kaminski. All in favor. Motion carried.

**MUNICIPAL UTILITIES AUTHORITY** - The following appointments were made:

**FULL MEMBER** – A motion was made by Miller to appoint James Caiazza to a **five-year term**, seconded by Alfano. All in favor. Motion carried.

**RECREATION COMMITTEE**: A motion was made by Miller to appoint:

Robert Califano  
Stanley J. Kula  
Anna-Marie Jensen  
Kathleen Judd  
Heidi Coscia  
Dean Carrigan  
Jessica Papp

seconded by Alfano. All in favor. Motion carried.

**ECONOMIC DEVELOPMENT COMMISSION**: A motion was made by Miller to appoint:

Carl Miller  
Stanley J. Kula  
Gil Roessner  
Mike Restel

seconded by Kaminski. All in favor. Motion carried.

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**MUNICIPAL DRUG ALLIANCE COMMITTEE**: A motion was made by Miller to appoint:

Justin Edelbach  
Elaine Tizzano  
Jill Helmstetter  
Carrine Kaufer  
Mark Sena  
Kimberly Sigman  
Anna-Marie Jensen  
Yuri Missenheim  
Lisa DeRitter

seconded by Alfano. All in favor. Motion carried.

**EMERGENCY MANAGEMENT COUNCIL** - A motion was made by Miller to make the following appointments:

Council	Stanley J. Kula
Council	Carl B. Miller
Council	Tony Alfano
Council	Brian Kaminski
Council	Frank Cicerale
Manager	Carrine Piccolo-Kaufer
Police Chief	Scott Lobban
Police Liaison	Scott Lobban
Construction Official	Joe Butto
DPW	Joshua Raff
Fire Chief	Robert Cook
Asst. Fire Chief	Anthony Rosta
Deputy Coordinator	Joe Ionta
Chaplain/Mental Health	Reverend Michael Rodak
School Nurse	Elizabeth Burdzy
School Liaison	Robert Codner

seconded by Alfano. All in favor. Motion carried.

**Resolution #06-26 - 2026 TEMPORARY MUNICIPAL BUDGET**

**RESOLUTION #06-26  
TOWNSHIP OF HARDYSTON 2026 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2026 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2026; and



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A motion was made by Miller to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

**Resolution #08-26** – Resolution appointing Statewide Insurance Fund Commissioner

**RESOLUTION #08-26  
RESOLUTION APPOINTING FUND COMMISSIONER  
2026 FUND YEAR**

WHEREAS, Hardyston Township (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Hardyston (Local Unit) that Carrine Piccolo-Kaufer (*entity’s elected official or employee*) is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2026**; and

BE IT FURTHER RESOLVED that Dana Vitz (second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2026**; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

A motion was made by Miller to approve the resolution as presented, seconded by Cicerale. All in favor. Motion carried.

**Resolution #09-26** – Electronic Tax Sale

**RESOLUTION # 09-26**

**WHEREAS**, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

**WHEREAS**, the Director of the Division of Local Government Service has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool or potential lien buyers, thus creating the environment for a more complete tax sale process, and

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**WHEREAS**, the municipality of Hardyston Township wishes to participate in an electronic tax sale

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the municipality of Hardyston Township, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit the same to the Director of the Division of Local Government Services if necessary.

A motion was made by Miller to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

**Resolution #10-26** – Resolution appointing Rebecca Westra as Certified Tax Collector for the Township of Hardyston

**RESOLUTION #10-26**

**“Reappointment of Rebecca Westra as Certified Tax Collector for the Township of Hardyston”**

**WHEREAS**, the Township of Hardyston requires the service of a Tax Collector to perform certain duties including but not limited to those set forth in N.J.S.A. 40:69A-149.15; and

**WHEREAS**, by adoption of Resolution 09-22 and in accordance with State statutes, Rebecca Westra was appointed as Certified Tax Collector for the Township of Hardyston, effective January 4, 2022, for a term of four years beginning January 1, 2022 continuing through December 31, 2025 pursuant to N.J.S.A 40A:9-142; and

**WHEREAS**, Rebecca Westra has performed in an exceptional manner in her capacity as Tax Collector; and

**WHEREAS**, pursuant to N.J.S.A. 40A:9-145.8, any person who is reappointed as Tax Collector subsequent to receiving a Tax Collector Certificate shall have acquired tenure, and shall hold his or her office during good behavior, efficiency, and compliance with continuing education requirements; and

**WHEREAS**, the members of the Hardyston Township Council concur that Rebecca Westra is qualified and has determined to reappoint Ms. Westra in accordance with all applicable ordinances and statutes;

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the municipality of Hardyston Township, New Jersey, that Rebecca Westra be reappointed as Certified Tax Collector for the Township of Hardyston effective January 1, 2026.

A motion was made by Miller to approve the resolution as presented, seconded by Cicerale. All in favor. Motion carried.

**Resolution #11-26** – Resolution to join (renew) the Fund (Statewide Insurance Fund)

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**RESOLUTION #11-26**

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, HARDYSTON TOWNSHIP (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2026** terminating on **January 1, 2029** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s):

Workers’ Compensation & Employer’s  
Liability Comprehensive General Liability  
Automobile Liability and Physical Damage  
Public Officials and Employment Practices  
Liability Pollution Liability  
Property  
Inland Marine Boiler and Machinery  
Crime-Faithful Performance and  
Fidelity Cyber Liability  
Non Owned Aircraft

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BE IT FURTHER RESOLVED that CARRINE PICCOLO-KAUFER is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and DANA VITZ is hereby appointed as the LOCAL UNIT's Alternate Fund Commissioner.

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the LOCAL UNIT by the FUND.

A motion was made by Miller to approve the resolution as presented, seconded by Alfano. All in favor. Motion carried.

**Resolution #12-26** – Resolution appointing Conflict/Alternate Prosecutor

**RESOLUTION #12-26**

**A RESOLUTION OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX AND STATE  
OF NEW JERSEY APPOINTING JAMES LASALA, ESQ. AS CONFLICT/ALTERNATE  
PROSECUTOR FOR THE TOWNSHIP OF HARDYSTON**

**WHEREAS**, the Township of Hardyston has a need to appoint a Conflict/Alternate Municipal Prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, James LaSala, Esq., with his offices located at 85 Newark Pompton Turnpike, Riverdale, New Jersey, 07457, has provided a proposal dated December 23, 2025 to the Township for the said position; and

**WHEREAS**, the rates and/or fees for said position shall be as follows:

Conflict Prosecutor - \$600 per appearance;  
Alternate Prosecutor - \$750 per Court Session;  
Discovery - \$100/case; and  
Trial Appearance - \$200/hour

and

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**WHEREAS**, the total amount of the contract shall not exceed \$7,500; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose;  
and

**WHEREAS**, James LaSala, Esq. has completed and submitted both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Hardyston with the elected officials in the previous one year, and that the contract will prohibit James LaSala, Esq. from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bid and the contract itself must be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Hardyston, County of Sussex and State of New Jersey as follows:

1. The Township of Hardyston hereby awards and authorizes the Mayor and Township Manager to execute an agreement with James LaSala, Esq. with offices located at 85 Newark Pompton Turnpike, Riverdale, New Jersey, 07457 as Conflict/Alternate Municipal Prosecutor for the Township of Hardyston in an amount not to exceed \$7,500 with a term to expire December 31, 2026.
2. The Political Contribution Disclosure Form, Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.
3. Notice of this action shall be published once in the Township’s official newspaper as required by law.
4. A copy of this resolution shall be provided to Hardyston Township Treasurer and James LaSala, Esq., with his offices located at 85 Newark Pompton Turnpike, Riverdale, New Jersey, 07457, for their information and guidance.

**BE IT FUTHER RESOLVED** that this resolution shall take effect immediately.

A motion was made by Miller to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

**PUBLIC PARTICIPATION** – A motion was made by Miller to open the meeting to the public, seconded by Alfano. All in favor. Motion carried. No public comment. A motion was made by Miller to close the meeting to the public, seconded by Alfano. All in favor. Motion carried.

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**ADJOURN** - A motion was made by Miller at approximately 6:45 p.m. to adjourn, seconded by Kaminski. All in favor. Motion carried.

Attest \_\_\_\_\_  
Jane Bakalarczyk, Municipal Clerk