

MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL MEETING HELD ON DECEMBER 11, 2024

The meeting was called to order by Deputy Mayor Kaminski at approximately 7:00 P.M. with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Councilman Kula, Councilman Miller, Councilman Verrilli, Manager Carrine Piccolo-Kaufer, Clerk Jane Bakalarczyk, and Township Attorney Robert Rossmeyssl of Dorsey & Semrau. Mayor Cicerale was absent from this meeting.

SALUTE THE FLAG

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

Monthly Reports:

1. Municipal Clerk Report – November 2024
2. Tax Collector Report – November 2024
3. Construction Certificate Activity Report – November 2024
4. Construction Permit Activity Report – Hardyston – November 2024
5. Construction Permit Activity Report – Hamburg – November 2024
6. Construction Permit Activity Report – Franklin – November 2024
7. Construction Permit Activity Report – Newton – November 2024
8. Construction Permit Activity Report – Sussex – November 2024
9. Construction Permit Activity Report – Wantage – November 2024
10. Police Department Report – November 2024
11. Land Use Report – November 2024
12. Zoning Officer Report – November 2024
13. Department of Public Works – October 2024
14. Department of Public Works – November 2024
15. Sussex County Health Department Report – October 2024

Minutes:

1. Regular Minutes of 9/25/24
2. Special Workshop Minutes of 10/9/24
3. Workshop Minutes of 11/13/24
4. Executive Minutes of 11/13/24
5. Regular Minutes of 11/13/24

Agreements/Applications/Licenses:

1. Raffle – St. Jude the Apostle Church

A motion was made by Kula to approve the consent agenda as presented, seconded by Miller. All in favor. Motion carried.

MANAGERS REPORT:

Township Manager reported and gave the Council updates on the following:

- Enterprise Municipal Vehicle Leasing Program
- Municipal Website
- Employee Time Management System
- Phone System and Internet Provider System
- Rt. 94 Redevelopment Project Subcommittee

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ORDINANCES

1ST READING:

2024-22

AN ORDINANCE TO AMEND THE ESTABLISHED MINIMUM AND MAXIMUM SALARIES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HARDYSTON TO PROVIDE THE METHOD FOR THE PAYMENT OF ANNUAL SALARY INCREMENTS IN THE DISCRETION OF THE TOWNSHIP COUNCIL

BE IT ORDAINED by the Township Council of the Township of Hardyston as follows:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Hardyston who are employed on an annual salary basis shall be and is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Township Council	\$4,000.00	\$7,500.00
Township Manager	\$85,000.00	\$185,000.00
Deputy Manager	\$8,000.00	\$75,000.00
Director of Public Works	\$75,000.00	\$140,000.00
Police Chief	\$90,000.00	\$210,000.00
Acting Police Chief	\$40,000.00	\$110,000.00
Police Captain	\$124,000.00	\$145,400.00
Police Lieutenant	\$119,500.00	\$140,320.00
Police Sergeant	\$112,000.00	\$133,000.00
Patrolman	\$39,700.00	\$123,820.00
Township Clerk/Registrar/Search Officer	\$40,000.00	\$95,000.00
Chief Financial Officer/Treasurer	\$25,000.00	\$60,000.00
Tax Collector/Search Officer	\$45,000.00	\$85,000.00
Tax Assessor	\$25,000.00	\$67,000.00
Municipal Planner	\$50,000.00	\$90,000.00
Computer Technician	\$30,000.00	\$70,000.00
Land Use Administrator	\$35,000.00	\$75,000.00
Construction Code Official	\$55,000.00	\$135,000.00
Subcode Official	\$31,200.00	\$124,800.00
Sub-Code Inspector (Plumbing, Electric, Fire, Const., Mech.)	\$31,200.00	\$72,800.00
Municipal Court Administrator	\$35,000.00	\$75,000.00
Deputy Court Clerk (per session)	\$50.00	\$100.00
Municipal Court Magistrate	\$20,000.00	\$45,000.00
Temporary Municipal Court Magistrate (per session)	\$500.00	\$1,100.00
Zoning Officer	\$5,000.00	\$50,000.00
Fire Official	\$8,500.00	93600
Fire Prevention Inspector	\$5,000.00	\$30,000.00
Emergency Management Coordinator	\$2,000.00	\$12,000.00
Public Works Foreman	\$56,160.00	\$89,440.00
Laborer (Class I, Class II, Class III)	\$32,240.00	\$81,120.00
Water & Sewer Operator	\$62,400.00	\$93,600.00
Senior Clerk/Radio Dispatcher	\$42,577.60	\$66,560.00
Radio Dispatcher	\$49,500.00	\$85,000.00
Assistant to Chief Financial Officer	\$31,200.00	\$62,400.00
Confidential Assistant	\$47,840.00	\$72,800.00
Secretary/Administrative	\$31,200.00	\$62,400.00
Secretary/Clerical	\$31,200.00	\$52,000.00

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Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Seasonal Laborer/Driver	\$14.13	\$25.00
Custodian	\$14.13	\$19.50
Part-time Radio Dispatcher	\$20.47	\$22.50
Dispatcher In Training	\$15.00	\$17.00
Municipal Court Officer	\$20.00	\$27.00
Planning Intern	\$14.13	\$18.00
Seasonal/Temporary/Clerical	\$15.00	\$20.00
Recreation Director	\$18.00	\$28.00
Assistant to Recreation Director	\$15.00	\$20.00
Recreation Program Presenter	\$12.00	\$28.00
Recreation On-Call Staff	\$14.13	\$18.00
Temporary Subcode Official	\$15.00	\$60.00
Temporary Sub-Code Inspector (Plumbing, Electric, Fire, Const., Mech.)	\$15.00	\$35.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employees who are eligible to receive an annual stipend for a position or title shall be and are hereby fixed as follows:

TITLE/STIPEND	MINIMUM	MAXIMUM
Fleet Manager	\$1,500.00	\$4,000.00
Assistant Water/Sewer Operator	\$1,500.00	\$4,000.00
Administrative Assistant – Public Works	\$2,000.00	\$4,000.00
Mayor/Deputy Mayor: Marriage/Civil Union Ceremony Stipend (per ceremony)	\$50.00	\$200.00
Detective Stipend	\$1,000.00	\$3,000.00
Deputy Clerk/Deputy Registrar	\$ -	\$35,000.00
Recycling Coordinator	\$1.00	\$3,000.00

Section 4. Any officer or employee of the Township of Hardyston who is at any time receiving less than the maximum compensation or salary as hereinabove provided may, as hereinafter provided, be given an additional annual increment of salary until the maximum salary has been reached.

Section 5. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Council, and no officer or employee shall receive more than one (1) additional increment of salary in any one calendar year.

Section 6. Nothing herein contained shall be so construed as to make mandatory the payment of annual salary increments to any officer or employee of the Township of Hardyston. Salary or wage increases shall be contingent upon the availability of funds and shall be granted on a merit basis.

Section 7. The Township Council reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

Section 8. The Township Council further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

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Section 9. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Hardyston, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Council may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Council establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted.

Section 10. Salaries shall be paid in the same manner and the same time as heretofore provided by ordinance.

Section 11. All ordinances or parts of ordinances which may be inconsistent with the terms of this ordinance are to the extent of such inconsistency hereby repealed.

A motion was made by Miller to approve Ordinance 2024-22 on first reading, seconded by Kula. All in favor. Motion carried.

ORDINANCES
2nd READING:

2024-20

**ORDINANCE OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX,
STATE OF NEW JERSEY, AUTHORIZING THE DISPOSAL OF SURPLUS
PROPERTY PURSUANT TO N.J.S.A. 40A:12-13 ET SEQ.**

WHEREAS, the Township of Hardyston ('Township') is the fee simple owner of a 2013 Ford Explorer (the 'Vehicle,' or 'Property'), previously utilized by the Township Fire Department and currently not in use; and

WHEREAS, the Mayor and Township Council of the Township of Hardyston have, after careful consideration and due and diligent study, made a determination that the Property is not now needed for the Township's public purposes and should be conveyed to the Borough of Franklin ('Franklin Borough') for public purposes; and

WHEREAS, the Township is authorized to convey the Property to Franklin Borough pursuant to the Local Lands and Buildings Law, N.J.S.A. 40A:12-13, et seq.; and

WHEREAS, the Township negotiated with Franklin Borough to convey the Property for public purposes ('Agreement'), which Agreement is subject to the approval and ratification of the Hardyston Township Council; and

WHEREAS, the Agreement sets forth the terms and conditions of the conveyance of the Property by the Township to Franklin Borough, and calls for a sale price of four-thousand, five-hundred dollars (\$4,500), to be paid to the Township of Hardyston; and

WHEREAS, the Township Council desires hereby to authorize and approve the execution of the Agreement by the Hardyston Township Mayor, Manager, and Clerk, and further desires to authorize the Township Manager and Township Attorney to take all required actions to arrange to close this transaction on behalf of the Township at the earliest possible time; and

WHEREAS, the Township Council has determined that such a conveyance of the Property to Franklin Borough shall serve the general health and welfare of the residents of Hardyston Township.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Hardyston, in the County of Sussex, and State of New Jersey, as follows:

1. The Township Council hereby declares that the Township's Vehicle ('Property') is neither used presently nor needed in the future for the Township's public purposes.

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2. The Township Council does hereby, pursuant to N.J.S.A. 40A:12-13(b)(1), authorize a private sale of the Property, for the consideration of \$4,500, to Franklin Borough.
3. The Mayor, Township Manager, Township Attorney, Township Clerk, and/or such other Township Officials as the law may provide, are hereby authorized to prepare and execute such documents as may be required to effectuate the private sale authorized by this Ordinance and the transfer of title to the Property to Franklin Borough, which documents shall be subject to the review and approval by the Township Attorney.
4. The conveyance of the Property is strictly ‘as is.’ No representation is made by the Township as to the utility, usability or, generally, the condition of the Property.
5. If any article, section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, and they shall remain in full force and effect.
6. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Township of Hardyston, the provisions hereof shall be determined to govern.
7. This Ordinance shall take effect immediately upon final passage and publication according to law.

A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried. A motion was made by Verrilli to approve Ordinance 2024-20 on second reading, seconded by Miller. All in favor. Motion carried.

ORDINANCE 2024-21

**AN ORDINANCE OF THE COUNCIL OF THE TOWNSHIP OF
HARDYSTON AUTHORIZING THE SALE OF REAL
PROPERTY KNOWN AS BLOCK 67.07, LOT 1.11, AS PART OF
THE TOWNSHIP’S MARKET TO AFFORDABLE HOUSING
PROGRAM**

Purpose Statement:

The purpose of this Ordinance shall be to authorize the sale of real property known as 22 Sundance Terrace, Block 67.07, Lot 1.11 in the Township of Hardyston as part of the Township’s market to affordable housing program.

WHEREAS, the Township owns 22 Sundance Terrace, Block 67.07 Lot 1.11 (“the property”) in the Township of Hardyston (“Township” or “Hardyston”); and

WHEREAS, the property is a low-income housing unit that the Township desires to sell to as part of the Township’s Market to Affordable Housing Program; and

WHEREAS, the Township Council has determined that it should convey the property to a certified moderate income buyer as part of the Township’s Market to Affordable Housing Program for the purpose of addressing the Township’s affordable housing obligations pursuant to

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the Township’s Housing Element and Fair Share Plan and the New Jersey Council on Affordable Housing (“COAH”) Substantive Rules (N.J.A.C. 5:97-1 et seq).

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Hardyston that the Township shall convey 22 Sundance Terrace, Block 67.07 Lot 1.11 in the Township, for consideration in the amount of \$149,797, and in accordance with the terms of a Contract for Sale to be executed by the Buyer and the Township.

NOW, THEREFORE, BE IT FURTHER ORDAINED, that the Mayor and Council of the Township of Hardyston, the Township Manager and Clerk, the Township Housing Liason, and Municipal Attorney for the Township of Hardyston are hereby authorized to prepare and execute any and all documentation to effectuate the sale of the property described herein.

Severability.

If any section, paragraph, subdivision clause or provision of this Ordinance shall be judged invalid, such adjudication shall apply only to that section, paragraph, sub-division, clause or provision and the remainder of the Ordinance shall be deemed valid and effective.

Effective Date.

This ordinance shall take effect after publication and passage in accordance with law.

A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried. A motion was made by Miller to approve Ordinance 2024-21 on second reading, seconded by Kula. All in favor. Motion carried.

OLD BUSINESS:

Township Manager reported and gave the Council updates on the following:

- A. 3490 Rt. 94 Redevelopment Site
- B. Street Lighting
- C. First Aid Squad Building
- D. Solar project – Lasinski Road

NEW BUSINESS:

- A. Tax Collector Resolutions
 - 1. Resolution #103-24 – Overpayment Refund – 36 Stonehedge Drive – Block 60.04, Lot 11

RESOLUTION #103-24

WHEREAS, Block 60.04 Lot 11 also known as 36 Stonehedge Drive owned by Stanley and Kathryn Kula, and

WHEREAS, Mr. and Mrs. Kula paid \$1,700.00 toward their property taxes on October 17, 2024, and

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WHEREAS CoreLogic on behalf of Mr. and Mrs. Kula also paid property taxes on November 8, 2024 to Block 60.04 lot 11 and is due a refund in the amount of \$3,205.91.

NOW THEREFORE BE IT RESOLVED, that the Tax Collector be authorized to refund Corelogic in the amount of \$3,205.91.

A motion was made by Verrilli to approve the resolution as presented, seconded by Miller. All in favor with Kula abstaining.

2. Resolution #104-24 – Overpayment Refund – 9 Mountain View Ct – Block 67.03, Lot 1.18

RESOLUTION #104-24

WHEREAS, Block 67.03 Lot 1.18 also known as 9 Mountain View Ct. owned by Kathleen Malure, and

WHEREAS, Vylla Title, LLC paid fourth quarter taxes in the amount of \$1,931.67 on behalf of Ms. Malure on October 1, 2024, and

WHEREAS CoreLogic on behalf of Ms. Malure also paid \$1,931.67 toward fourth quarter property taxes on November 8, 2024 to Block 67.03 lot 1.18.

NOW THEREFORE BE IT RESOLVED, that the Tax Collector be authorized to refund Vylla Title, LLC in the amount of \$1,931.67.

A motion was made by Kula to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

3. Resolution #105-24 – Overpayment Refund – 35 Lake Shore Road E. – Block 87, Lot 15

RESOLUTION #105-24

WHEREAS, Block 87 Lot 15 also known as 35 Lake Shore Road E. owned by Brandon and Danny Rivera, and

WHEREAS, Main Street Title and Settlement Services, LLC paid fourth quarter taxes in the amount of \$1,953.45 on behalf of the owners on September 23, 2024, and

WHEREAS CoreLogic on behalf of the owners also paid \$1,953.45 toward fourth quarter property taxes on November 8, 2024 to Block 87 lot 15.

NOW THEREFORE BE IT RESOLVED, that the Tax Collector be authorized to refund Main Street Title and Settlement Services, LLC in the amount of \$1,953.45.

A motion was made by Kula to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

4. Resolution #106-24 – Overpayment Refund – 2730 Rt. 23 – Block 41, Lot 21

RESOLUTION #106-24

WHEREAS, Block 41 Lot 21 also known as 2730 RT 23 owned by Eileen and Valerie Vermeulen, and

WHEREAS, Mortgage Connect, LP paid fourth quarter taxes in the amount of \$1,272.02 on behalf of the owners on October 2, 2024, and

WHEREAS CoreLogic on behalf of the owners also paid \$1,272.02 toward fourth quarter property taxes on November 8, 2024 to Block 41 lot 21.

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NOW THEREFORE BE IT RESOLVED, that the Tax Collector be authorized to refund Mortgage Connect, LP in the amount of \$1,272.02.

A motion was made by Kula to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

5. Resolution #107-24 – Veteran Exemption Refund – Corelogic – 4 Indian Field Drive - Block 67.09, Lot 1.60

RESOLUTION #107-24

WHEREAS, Block 67.09 Lot 1.60 also known as 4 Indian Field Dr. owned by Christopher and Danielle Romeo, and

WHEREAS, Mr. and Mrs. Romeo purchased the property November 25, 2008 and the property is 100% tax exempt due to a Veteran Exemption effective September 1, 2024.

WHEREAS Corelogic, on behalf of the owner paid fourth quarter property taxes to Block 67.09 lot 1.60, and is due a refund in the amount of \$2,000.34.

NOW THEREFORE BE IT RESOLVED, that the Tax Collector be authorized to refund Corelogic in the amount of \$2,000.34.

A motion was made by Miller to approve the resolution as presented, seconded by Kula. All in favor. Motion carried.

- B. Resolution #108-24 – Shared Service Agreements – Secretarial/Billing & Administration
Services and Maintenance & Service – HTMUA

RESOLUTION #108-24

**RESOLUTION AUTHORIZING THE EXECUTION OF THE FOLLOWING
SHARED SERVICE AGREEMENT**

BE IT RESOLVED by the Township Council of the Township of Hardyston that the execution of the following agreement is hereby authorized:

1. Secretarial/Billing & Administration Services – HTMUA
2. Maintenance & Service – HTMUA

A motion was made by Verrilli to approve the resolution as presented, seconded by Kula. All in favor. Motion carried.

- C. Resolution #109-24 - Shared Service Agreement – Hamburg Borough – Street Sweeping

RESOLUTION #109-24

**RESOLUTION AUTHORIZING THE EXECUTION OF THE FOLLOWING
SHARED SERVICE AGREEMENT**

BE IT RESOLVED by the Township Council of the Township of Hardyston that the execution of the following agreement is hereby authorized:

1. Shared Service Agreement – Hamburg Borough – Street Sweeping

A motion was made by Verrilli to approve the resolution as presented, seconded by Miller. All in favor. Motion carried.

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D. Resolution #110-24 - Shared Service Agreement – Ogdensburg Borough – Street Sweeping

RESOLUTION #110-24

**RESOLUTION AUTHORIZING THE EXECUTION OF THE FOLLOWING
SHARED SERVICE AGREEMENT**

BE IT RESOLVED by the Township Council of the Township of Hardyston that the execution of the following agreement is hereby authorized:

1. Shared Service Agreement – Ogdensburg Borough – Street Sweeping

A motion was made by Kula to approve the resolution, seconded by Verrilli. All in favor. Motion carried.

E. Resolution #111-24 – Budget Transfer Resolution

Resolution #111-24

Now, Therefore be it Resolved, by the Township Council of the Township of Hardyston, State of New Jersey, that the following 2024

Budget appropriation transfers are authorized:

Transfer From Account	Account #	Amount	Transfer to Account	Account #	Amount
Tax Assessment Admin Salaries & Wages	01-201-20-150-001	\$ 1,500.00	Land Use Salaries & Wages	01-201-21-180-001	\$ 1,500.00
Planning Board OE Unclassified	01-201-21-180-021	\$ 250.00	Land Use Salaries & Wages	01-201-21-180-001	\$ 250.00
Communications Salaries & Wages	01-201-25-250-001	\$ 1,000.00	Uniform Fire Safety Salaries & Wages	01-201-25-265-001	\$ 1,000.00
Streets & Roads OE Stormwater	01-201-26-290-060	\$ 20,000.00	Building & Grounds OE Unclassified	01-201-26-310-021	\$ 20,000.00
Streets & Roads Field Maintenance	01-201-26-290-061	\$ 5,000.00	Buildings & Grounds OE Custodial	01-201-26-310-067	\$ 5,000.00
Municipal Court OE	01-201-43-490-021	\$ 1.00	Municipal Court S & W	01-201-43-490-001	\$ 1.00
Social Security	01-201-36-472-020	\$ 7,830.00	Finance Salaries & Wages	01-201-20-130-001	\$ 7,830.00
Social Security	01-201-36-472-020	\$ 10,000.00	Legal Services Other Expenses	01-201-20-155-020	\$ 10,000.00
General Admin OE Unclassified	01-201-20-100-021	\$ 1,000.00	General Admin Administrative Supplies	01-201-20-101-020	\$ 1,000.00
Streets & Roads - Tree Maintenance &	01-201-26-290-063	\$ 2,500.00	Recycling Other Expenses	01-201-26-306-020	\$ 2,500.00
Total		\$ 49,081.00	Total		\$ 49,081.00

A motion was made by Kula to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

F. Resolution #112-24 – Bid Award – 2025 Freightliner

RESOLUTION #112-24

**A RESOLUTION OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY, AWARDING A CONTRACT FOR THE PURCHASE OF A
2025 FREIGHTLINER 114SD PLUS PLOW TRUCK**

WHEREAS, pursuant to authorization by the Mayor and Council of the Township of Hardyston (the “Township”), the Township received bid proposals on December 10, 2024 for the purchase of a 2025 Freightliner 114SD plus plow truck or approved equivalent (hereinafter “Freightliner”); and

WHEREAS, the Township received one (1) bid, which was publicly opened and read aloud; and

WHEREAS, the Local Public Contracts Law requires that competitive bidding contracts be awarded to the lowest responsive, responsible bidder; and

WHEREAS, it has been determined that the lowest responsive bid received was from Robert H. Hoover & Sons, Inc. of Flanders, NJ (hereinafter “Hoover”), which bid is in the total amount of \$134,292; and

WHEREAS, said bid has been duly reviewed and analyzed by the Hardyston Township Attorney and Township Manager, who have determined said bid to be
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substantially in proper form and in compliance with the provisions of N.J.S.A. 40A:11-23.2; and

WHEREAS, said bid has been duly reviewed by the Director of the Township Department of Public Works, who has determined it to be satisfactory; and

WHEREAS, the Mayor and Township Council are satisfied with the proposal submitted by Hoover as satisfying the best interests of the Township; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for this contract; and

WHEREAS, the Township wishes to proceed with the purchase of the Freightliner and for that purpose accepts the proposal submitted by Hoover.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Hardyston, in the County of Sussex, and State of New Jersey, as follows:

1. That the contract for purchase of a 2025 Freightliner 114SD plus plow truck or approved equivalent is hereby awarded to Robert H. Hoover & Sons, Inc. of Flanders, NJ, at a total cost of \$134,292.
2. That the Mayor and Clerk of the Township of Hardyston are hereby authorized and directed to execute a contract for the above with Robert H. Hoover & Sons, Inc.
3. That this Resolution shall take effect immediately.

A motion was made by Miller to approve the resolution as presented, seconded by Kula. All in favor. Motion carried.

G. Resolution #113-24 – Acting QPA Appointment

RESOLUTION #113-14

A RESOLUTION OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY APPOINTING A TEMPORARY PURCHASING AGENT

WHEREAS, in certain circumstances wherein a vacancy is created in the office of purchasing agent, a municipality may appoint to that office a person who does not possess a qualified purchasing agent certificate to serve as a temporary purchasing agent (“Temporary Purchasing Agent”); and

WHEREAS, N.J.A.C. 5:32-4.4(a) establishes the procedure for appointing a Temporary Purchasing Agent in the event of a vacancy in the office of purchasing agent; and

WHEREAS, there is presently a vacancy in the office of purchasing agent in the Township; and

WHEREAS, the Mayor and Township Council of the Township of Hardyston wish to appoint Carrine Piccolo-Kaufer as the Township’s Temporary Purchasing Agent; and

WHEREAS, N.J.A.C. 5:32-4.4(b) permits during the term of appointment of a Temporary Purchasing Agent that a contracting unit’s bid threshold may remain at an amount of up to the maximum allowed for a contracting unit having appointed a person possessing a qualified purchasing agent certificate to serve as the purchasing agent, so long as the governing body has adopted a resolution authorizing such amount; and

WHEREAS, the Township adopted Resolution #45-20 establishing a bid threshold of \$44,000, as permitted by N.J.S.A. 40A:11-3 and 40A:11-4.3.
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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Hardyston, in the County of Sussex, and State of New Jersey, as follows:

1. Carrine Piccolo-Kaufer is hereby appointed Temporary Purchasing Agent of the Township of Hardyston, to exercise the duties of a Purchasing Agent pursuant to N.J.A.C. 5:32-4.4(a).
2. The Township shall maintain its existing bid threshold of \$44,000 pursuant to Resolution #45-20.
3. This Resolution shall take effect immediately.

A motion was made by Verrilli to approve the resolution as presented, seconded by Miller. All in favor. Motion carried.

H. Tax Collector Resolutions

1. Resolution #114-24 – Tax Lien Redemption – 213-231 Davis Road – Block 77, Lot 13.01 QFARM

RESOLUTION #114-24

WHEREAS, at the Municipal Tax Sale held on November 30, 2013, a lien was struck off to the municipality at Tax Sale on Block 77 Lot 13.01 QFARM, also known as 213-231 Davis Road owned by Paul and Elizabeth Bicsak for 2012 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #2013-035, was sold to the Township of Hardyston due to a lack of bidders for \$273.53 at 18% interest; and,

WHEREAS, on April 9, 2014 Frank Cicerale, Jr. purchased at private sale the assignment of municipally held tax sale Certificate #2013-035 for the full value in accordance with N.J.S.A. 54:5-113 for the total amount of \$1370.80; and,

WHEREAS, Stewart Title Company, on behalf of the owner, has affected redemption for Certificate #2013-035 in the amount of \$34,258.00.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Hardyston that the Treasurer be authorized to issue a check in the amount of \$34,258.00 payable to Frank Cicerale, Jr. for the redemption of Tax Sale Certificate #2013-035.

A motion was made by Kula to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

- I. Resolution #115-24 – Resolution approving the terms of a Memorandum of Agreement amending the collective bargaining agreement with the International Brotherhood of Teamsters, Local 125 Dispatchers Unit

RESOLUTION #115-24

A RESOLUTION OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, APPROVING THE TERMS OF A MEMORANDUM OF AGREEMENT AMENDING THE COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 125 DISPATCHERS UNIT

WHEREAS, the Township of Hardyston (“Township”) and the International Brotherhood of Teamsters, Local 125 Dispatchers Unit (“Dispatchers”), have been

conducting negotiations for a successor Collective Bargaining Agreement (together, the “Parties”); and

MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL MEETING HELD ON DECEMBER 11, 2024

WHEREAS, the Parties have negotiated a Memorandum of Agreement (“MOA”) that would amend the existing Collective Bargaining Agreement between the Parties, resulting in an amended Collective Bargaining Agreement (“Amended Agreement”); and

WHEREAS, Mayor and Council of the Township of Hardyston desire to approve the terms of the MOA; and

WHEREAS, the Dispatchers have indicated their approval of the MOA and Amended Agreement and their intent to ratify same; and

WHEREAS, the MOA is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Hardyston, County of Sussex and State of New Jersey, as follows:

1. The Parties have reached mutually acceptable terms to amend their Collective Bargaining Agreement, which terms are memorialized in the attached Memorandum of Agreement.
2. The Township recognizes the acceptance by the International Brotherhood of Teamsters, Local 125 Dispatchers Unit of the terms of the Memorandum of Agreement which shall modify the existing Collective Bargaining Agreement with the Township and extend the terms thereof to December 31, 2029.
3. The Township hereby approves and accepts the terms of the Memorandum of Agreement.

BE IT FURTHER RESOLVED that the Memorandum of Agreement ratifies the terms contained in the Collective Bargaining Agreement between the Township and the Dispatchers, and directs the Parties to incorporate said terms into the Parties’ Collective Bargaining Agreement and authorizes the appropriate Township Officials to execute said Memorandum of Agreement.

It was the consensus of the Council to table this item to a future meeting.

- J. Resolution #116-24 – Resolution approving the terms of a Memorandum of Agreement amending the collective bargaining agreement with the International Brotherhood of Teamsters, Local 125 DPW Unit

RESOLUTION #116-24

A RESOLUTION OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, APPROVING THE TERMS OF A MEMORANDUM OF AGREEMENT AMENDING THE COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 125 DPW UNIT

WHEREAS, the Township of Hardyston (“Township”) and the International Brotherhood of Teamsters, Local 125 DPW Unit (“DPW”), have been conducting negotiations for a successor Collective Bargaining Agreement (together, the “Parties”); and

WHEREAS, the Parties have negotiated a Memorandum of Agreement (“MOA”) that would amend the existing Collective Bargaining Agreement between the Parties, resulting in an amended Collective Bargaining Agreement (“Amended Agreement”); and

WHEREAS, Mayor and Council of the Township of Hardyston desire to approve the terms of the MOA; and

WHEREAS, the DPW has indicated its approval of the MOA and Amended Agreement and its intent to ratify same; and

WHEREAS, the MOA is attached hereto as Exhibit A.
MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL MEETING HELD ON DECEMBER 11, 2024

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Hardyston, County of Sussex and State of New Jersey, as follows:

1. The Parties have reached mutually acceptable terms to amend their Collective Bargaining Agreement, which terms are memorialized in the attached Memorandum of Agreement.
2. The Township recognizes the acceptance by the International Brotherhood of Teamsters, Local 125 DPW Unit of the terms of the Memorandum of Agreement which shall modify the existing Collective Bargaining Agreement with the Township and extend the terms thereof to December 31, 2027.
3. The Township hereby approves and accepts the terms of the Memorandum of Agreement.

BE IT FURTHER RESOLVED that the Memorandum of Agreement ratifies the terms contained in the Collective Bargaining Agreement between the Township and the DPW, and directs the Parties to incorporate said terms into the Parties' Collective Bargaining Agreement and authorizes the appropriate Township Officials to execute said Memorandum of Agreement.

A motion was made by Verrilli to approve the resolution as presented, seconded by Miller. All in favor. Motion carried.

K. Purchasing Policy

A motion was made by Miller to approve the Hardyston Township Purchasing Policy as presented, seconded by Kula. All in favor. Motion carried.

L. Correspondence

1. Sparta Township
2. Capricorn Engineering, Inc.

A motion was made by Kula to approve the correspondence as presented, seconded by Verrilli. All in favor. Motion carried.

M. Rt. 94 Redevelopment Plan Subcommittee Appointments

A motion was made by Verrilli to appoint the following to the subcommittee:

Township Manager, Carrine Kaufer
Township Engineer, Mike Vreeland
Councilman Kula
Mayor Cicerale
Township Attorney
Burgis Associates

Seconded by Kula. All in favor. Motion carried.

COUNCIL COMMENTS: Councilman Kula commended everyone who helped with the tree lighting event that was held on December 6, 2024 at the municipal building. He also asked that a representative from JCP&L be ready to do a presentation at the January meeting regarding power outages.

BILLS TO BE PAID: A motion was made by Verrilli to approve the bill list of 11/27/24 in the amount of \$2,254,157.17, the bill list of 12/11/24 in the amount of \$1,946,310.15, which includes payroll for pay period ending 11/30/24, as presented, seconded by Kula. All in favor. Motion carried.

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DECEMBER 11, 2024**

PUBLIC PORTION: A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. Hardyston resident Jaime Milette inquired about a scheduled power outage on December 16, 2024. Township Manager stated that she will follow up with JCP&L and see if they can send out notifications to residents. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried.

ADJOURNMENT: A motion was made by Miller to adjourn at approximately 8:10 p.m., seconded by Kula. All in favor. Motion carried.

Jane Bakalarczyk, RMC/CMC
Municipal Clerk