

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
March 2, 2026**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, March 2, 2026 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road.

Members Present: Mr. Cicerale (via Microsoft Teams), Mr. Alfano, Mr. Caiazzo, and Mr. Codner

Members Absent: Mr. O'Grady, Mrs. Carey, and Mr. Marotta

Also present: Mrs. Carrine Piccolo-Kaufer, Mr. Jason Holt, and Mr. Mike Vreeland.

After the salute to the flag, Mr. Codner stated compliance with the Open Public Meetings Act.

MINUTES: A MOTION was made by Mr. Caiazzo seconded by Mr. Alfano, to approve the minutes of the February 2, 2026 meeting. In favor, Cicerale, Alfano, Caiazzo, and Codner.

OLD BUSINESS:

a. Indian Fields:

- 1. Phase II As-Built Plans-** Mr. Vreeland, Mr. Holt and Ms. Kaufer discussed the next steps and requested authorization for Mr. Holt to initiate the title work in order to proceed with the condemnation process necessary to complete conveyance of the remaining sections of Indian Field.

b. Crystal Springs:

- 1. Grand Cascades/Crystal Springs Resort Water Usage & Rate-** Ms. Kaufer advised that readings have been done over several months. Following the readings for the winter months a more accurate estimate of usage will be finalized a recommend adjustment to the number of EDUs billed will be recommended. It is anticipated that the change should take effect for the 3rd quarter bills.
- 2. Sewer/Pump Station Expansion/Upgrade** – Mr. Vreeland advised he has a meeting with Sussex County Municipal Authority on March 3, 2026. He will have an update for April.

c. Operational Considerations / Metering / Strategic Planning:

- 1. Conversion to a Meter Based Billing System** – Ms. Kaufer stated that she received a quote from Rio Supply through the Morris County Purchasing Cooperative for \$645,000.00 with labor. A discussion by the board members regarding funding for the project took place including charging the customer for the meter. Funding through the NJ I Bank also was mentioned.

2. Fixed Assets/Developer Conveyance – Ms. Kaufer provided a complete list of the status of each section of Crystal Springs and which sections included bonds. Mr. Alfano raised concerns that there had been no change or advancement in completing the conveyance of the sections within Crystal Springs. Ms. Kaufer will provide Mr. Holt with all information needed for him to review all the bonds.

New Business

- a. A MOTION to adopt the Resolution of the HTMUA Resolution Authorizing the Refund of an Online Payment Incorrectly Paid to Account # 13024 was made by Mr. Cicerale. Second by Mr. Alfano. In favor, Cicerale, Alfano, Caiazzo, and Codner.

**HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING THE REFUND OF AN ONLINE PAYMENT INCORRECTLY
PAID TO ACCOUNT #13024**

WHEREAS, Block 16 Lot 1.09 C1110, also known as unit 110 at Grand Cascades Lodge is owned by Nigel Shepherd and Patricia Carmichael, and

WHEREAS, Ms. Carmichael made an online payment of \$1,056.42 to Account #13024 (Block 16 Lot 1.09), for water and sewer charges in error, and

WHEREAS, Ms. Carmichael was attempting to pay her annual property taxes for the unit located at Block 16 Lot 1.09 C1110, and

WHEREAS, Ms. Carmichael would like a refund to her account so she can correctly pay her property taxes.

NOW THEREFORE BE IT RESOLVED, by the Board of the Hardyston Township Municipal Utilities Authority that the Utility Billing Clerk shall be authorized to refund Patricia Carmichael in the amount of \$1,056.42.

PAYMENT OF BILLS:

A MOTION was made by Alfano and seconded by Codner to pay the bills, as per the bill list for March 2, 2026. In favor: Cicerale, Alfano, Caiazzo, and Codner.

CORRESPONDENCE:

A MOTION was made by Alfano and seconded by Caiazzo to accept the correspondence as presented. In favor: Cicerale, Alfano, Caiazzo, and Codner.

OFFICER’S REPORTS:

Nothing new to report.

PROFESSIONAL REPORTS:

Administrator – Ms. Kaufer stated that emergency repairs were necessary for the Beaver Run pump station and the well pump for the Park Drive fire suppression system and that the charges would need to be ratified at the next meeting.

Operator – Was not present

Billing Clerk – Nothing further to report.

CFO – Was not present.

Accountant – Was not present.

Attorney – Nothing further to report.

Engineer – Mr. Vreeland presented information concerning total sewer allocation and available capacity. Based on 2024 actual flows there is approximately 50 – 60 gpd available, which equates to an estimated 144 additional units.

OPEN PUBLIC PORTION:

The meeting was opened to the public. No public comment was made. Meeting was closed to public.

There being no further business, A MOTION was made by Caiazzo and seconded by Alfano to adjourn. Meeting adjourned at 7:58 p.m.

Respectfully submitted,

Nicole Niebuhr
Board Secretary