

## **HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

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149 Wheatsworth Road, Hardyston, New Jersey 07419

### **AGENDA February 3, 2025 7:00 PM**

1. Call to Order
2. Salute to Flag
3. Compliance with Open Public Meetings Act
4. Roll Call: Mr. Cicerale, Mr. Kaminski, Mr. Caiazzo, Mr. O'Grady, Mr. Codner, Mrs. Carey, and Mrs. Card
5. Oath of Office: Mr. Cicerale Full Member, and Mrs. Card (Alternate #2)
6. Reorganization
  - a. Election of Chairman
  - b. Election of Vice Chairman
  - c. Election of Secretary
  - d. Election of Treasurer
  - e. Election of Administrator
  - f. Appointment of Recording Secretary
  - g. Appointment of CFO
  - h. Appointment of official newspapers (New Jersey Herald and New Jersey Sunday Herald) for publication notices
  - i. Appointment of official depositories (Provident Bank, New Jersey Cash Management Fund)
  - j. Adoption of meeting dates (1<sup>st</sup> Monday of each month with the exception of September 2, 2025, Tuesday). Meeting time 7:00 p.m.
  - k. Motion to direct Recording Secretary to advertise public contract awards and Meeting dates.
  - l. A Resolution Appointing a Fund Commissioner to the Statewide Insurance Fund for 2025.
  - m. A Resolution Appointing a Risk Management Consultant and Authorizing the Execution of the Risk Management Consultant's Agreement for 2025.
  - n. A Resolution Authorizing Certain Professional Services Contracts for 2025: Attorney, Engineer and Accountant
7. Approval of Minutes for the November 7, 2024 meeting
8. Old Business:
  - a. Indian Field -

1. Phase II As-Built Plans

- b. Crystal Springs –
- c. Operational Considerations / Metering / Strategic Planning
  - 1. Conversion to a Meter Based Billing System
  - 2. Fixed Assets/Developer Conveyance

9. New Business

- a. Resolution Authorizing the Execution of Certain Shared Service Agreements with the Township of Hardyston for Administration/Secretarial, Billing, and Maintenance Services
- b. Audit Review Resolution Fiscal Year Ended August 31, 2024

10. Payment of bills -

- a. Bill List for December 9, 2024
- b. Bill List for January 6, 2025
- c. Bill List for February 3, 2025

11. Correspondence –

12. Officer's Reports

13. Professional's Reports

- a. Administrator
- b. Operator
- c. Billing Clerk
- d. CFO
- e. Accountant
- f. Attorney
- g. Engineer

14. Open Public Portion

15. Adjournment