

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
March 4, 2024**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, March 4, 2024 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road.

Members Present: Mr. Cicerale, Mr. Kaminski, Mr. Codner. Mr. Caiazzo,

Members Absent: Mr. O’Grady, Mrs. Carey and Mr. Wortche

Also present: Mrs. Carrine Piccolo-Kaufer, Mr. Kevin Kinsella, and Mr. Mike Vreeland.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

MINUTES: A MOTION was made by Codner seconded by Caiazzo, to approve the minutes of the February 5, 2024 meeting. In favor, Kaminski, Caizaa, and Codner. Abstain,

OLD BUSINESS:

Indian Fields:

Phase II As-Built Plans- no updates

Crystal Springs:

ShotmeyerTract/ Bypass- no updates

Operational Considerations / Metering / Strategic Planning:

Conversion to a Meter Based Billing System – Nothing new to report

Fixed Assets/Developer Conveyance – Mrs. Kaufer indicated Mr. Vreeland is working on the punch list items and she plans on meeting with developers to further discuss the conveyance process on the other sections.

Indian Field Well 3 – Mr. Vreeland indicated they are awaiting follow-up and guidance from NJDEP staff regarding what treatment will be necessary in order to submit an updated corrective action plan.

NEW BUSINESS

- a. Discussion of Future Staffing for Operations and Maintenance - Ms. Kaufer provided an update to the Commissioners on the staffing the MUA relative to the shared service agreement with the Township for operations and maintenance. She advised the members that the current operator has provided the Township with notice of his retirement effective June 1, 2024. She stated that the Township does have another licenses operator who is capable of maintaining the system and therefore she recommended that the MUA consider a service contract for a back-up operator and emergencies through Van Cleef Engineering or similar firm while considerations are made to train existing DPW staff.

PAYMENT OF BILLS:

A MOTION was made by Codner and seconded by Kaminski to pay the bills, as per the bill list for March 4, 2024. In favor: Cicerale, Kaminski, Caiazzo, and Codner.

CORRESPONDENCE:

A MOTION was made by Kaminski and seconded by Codner to accept the correspondence as presented. In favor: Cicerale, Kaminski, Caiazzo, and Codner.

OFFICER'S REPORTS:

Commissioner Kaminski discussed the possibility of leasing the system or long-term contract operations as a means to address the operation of the system and asked that the Authority's professional investigate all options for future consideration.

PROFESSIONAL'S REPORTS:

Administrator – Nothing further to report.

Operator – Scott Way was introduced as the licensed operator that will take over upon Mr. Schneider's retirement.

Billing Clerk – Nothing further to report.

CFO – Was not present.

Accountant – Nothing further to report.

Attorney – Nothing further to report.

Engineer – Nothing further to report

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Codner to adjourn, all in favor, meeting adjourned at 7:28 p.m.

Respectfully submitted,

Nicole Niebuhr
Board Secretary