

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
November 1, 2021**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, November 1, 2021 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were: Mr. Cicerale, Mr. Kula, Mrs. Leatham, and Mr. O’Grady. Also present Mr. Ryan Scerbo, Mr. Michael Vreeland, and Mrs. Carrine Kaufer.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A **MOTION** was made by O’Grady seconded by Leatham, to approve the minutes of the October 4, 2021 meeting. In favor, Cicerale, Kula, Leatham, and O’Grady.

OLD BUSINESS:

INDIAN FIELDS:

Phase II As- Built Plans – Mr. Vreeland gave an update on the Corrective Action Plan regarding Well #3. He reported the DEP required a resubmission of the Corrective Action Plan and also required a Ground Water under the Influence of Surface Water Sampling Plan. He indicated the monthly monitoring water samples would be taken during peak periods of production, collected during seasonal rain periods and also would be taken from the well head. He reported that the second positive sample was taken from the well head and the distribution sample was not positive. He also indicated with one well off line the other two wells are capable of meeting the demand that is needed. Mrs. Kaufer reported there is no danger to the public and said if a notice of violation is required it must be mailed by November 4th.

Bonds- Mrs. Kaufer reported one more public notice will be needed to ensure there are no claims to the cash bond. She indicated if there are no claims to the cash bond then a letter of agreement will be prepared authorizing the Hardyston Township to release the funds to the MUA.

CRYSTAL SPRINGS:

Shotmeyer Tract/Bypass- Mr. Vreeland reported he will follow up on the status of the application that was delivered to Tom Graham.

OPERATIONAL CONSIDERATIONS/METERING/STRATEGIC PLANNING:

Conversion to a Meter Based Billing System – Mrs. Kaufer reported new billing routes have been created and indicated sample data collecting will be starting soon to establish a base line on the accounts.

Asset Management Plan – Mrs. Kaufer reported Mike has completed the Asset Management Plan.

Fixed Assets/Developer Conveyance – Mrs. Kaufer indicated she will work on getting Crystal Springs to start doing additional sections on the conveyance.

New Business:

A **MOTION** was made by Leatham and seconded by O’Grady to adopt the **Resolution of the Hardyston Township Municipal Utilities Authority Authorizing the Execution of a Third Party Energy Supply Contract with Direct Energy**. In favor, Cicerale, Kula, Leatham, and O’Grady.

A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE EXECUTION OF A THIRD PARTY ENERGY SUPPLY CONTRACT WITH DIRECT ENERGY

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a wastewater conveyance system servicing the residents of Hardyston Township (the “System”); and

WHEREAS, the Township of Hardyston (the “Township”) previously undertook a competitive procurement to obtain quotes for energy supply from third party energy supply companies; and

WHEREAS, the Township selected Direct Energy as its third party energy supplier and entered into a contract for the supply of energy with Direct Energy; and

WHEREAS, the Authority desires to join in the existing contract previously procured by the Township, a copy of which is attached hereto and made a part hereof as **Exhibit A**; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Authority’s Administrator is authorized and directed to execute the third party energy supply contract with Direct Energy in a form substantially similar to the form attached hereto and made a part hereof as **Exhibit A**.

2. That the Authority’s Billing Specialist is authorized and directed to provide payment to Direct Energy, in accordance with the terms and conditions of the contract attached hereto and made a part hereof as **Exhibit A**.

PAYMENT OF BILLS:

A **MOTION** was made by O’Grady and seconded by Kula to pay the bills, as per the bills list for November 1, 2021. In favor: Cicerale, Kula, Leatham, and O’Grady.

CORRESPONDENCE:

A **MOTION** was made by Kula and seconded by Leatham to except the correspondence. In favor: Cicerale, Kula, Leatham, and O’Grady.

OFFICER’S REPORTS:

Nothing at this time.

PROFESSIONAL’S REPORTS:

Administrator – nothing further

Operator – not present

Billing Clerk – nothing further

CFO – not present

Accountant – not present

Attorney – nothing further

Engineer – Mr. Vreeland reported the well pump motor needs to be replaced in Crystal Springs Well #1. He indicated some trees had to be removed and trimmed before the project can proceed.

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A **MOTION** was made by Leatham to adjourn, meeting adjourned.

Respectfully submitted,
KAREN OSELLAME
Recording Secretary