

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
August 2, 2021**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, August 2, 2021 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were: Mr. Cicerale, Mr. Kula, Mrs. Leatham, Mr. O'Grady, Mr. Bazelewich, and via conference call, Ms. Van Allen. Also present Mr. Ryan Scerbo, and Mrs. Carrine Kaufer.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A **MOTION** was made by Leathan seconded by Kula, to approve the minutes of the July 12, 2021 meeting. In favor, Cicerale, Kula, Leatham, and O'Grady.

A **MOTION** was made by O'Grady and seconded by Leatham to approve the **Resolution of the Hardyston Township Municipal Utility Authority Adopting the Annual Budget & Capital Budget for Fiscal Year September 1, 2021 – August 31, 2022.** In favor, Cicerale, Kula, Leatham, O'Grady, and Van Allen.

OLD BUSINESS:

INDIAN FIELDS:

Phase II As- Built Plans- Nothing new to report.

Bonds- Mrs. Kaufer reported the FIA has returned the signed agreement and there will be one more published notice. She said if there are no claims they will proceed with the transfer of funds from the Township to the MUA.

CRYSTAL SPRINGS:

Shotmeyer Tract/Bypass- Mrs. Kaufer indicated Mike has reviewed and returned to Mr. Walker the submission to SCMA and the DEP for the by-pass plans. She also reported the first phase of homes built by Ryan Homes are almost complete. She said the conveyance process and inspections have been started and reported the section will include 48 new homes. Ryan reported C/S Oak East development is progressing and hopes a portion of ownership to the MUA will take place in the fall.

Irrigation – Nothing new to report.

OPERATIONAL CONSIDERATIONS/METERING/STRATEGIC PLANNING:

Conversion to a Meter Based Billing System – Mrs. Kaufer said the new meter routes have been created and the information has been entered into the billing system. Also, the DPW workers will begin the first round of readings at the end of the summer. The board had a brief discussion on the differences between touchpad reads and radio reads. Mrs. Kaufer said she is hoping when things are up and running the Township should be radio reads only.

Asset Management Plan – Nothing new to report

Fixed Assets/Developer Conveyance – Nothing new to report

New Business:

A **MOTION** was made by O’Grady and seconded by Leatham to adopt the **Resolution of the Hardyston Township Municipal Utilities Authority Adopting the Annual Budget and Capital Budget for the Fiscal Year Beginning September 1, 2021 and Ending August 31, 2022.** In favor, Cicerale, Kula, Leatham, O’Grady, and Van Allen.

PAYMENT OF BILLS:

A **MOTION** was made by O’Grady and seconded by Leatham to pay the bills, as per the bills list for August 2, 2021 In favor: Cicerale, Kula, Leatham, O’Grady, and Van Allen.

CORRESPONDENCE:

A **MOTION** was made by Kula and seconded by O’Grady to except the correspondence. In favor: Cicerale, Kula, Leatham, O’Grady, and Van Allen.

OFFICER’S REPORTS:

Nothing at this time.

PROFESSIONAL’S REPORTS:

Administrator – Mrs. Kaufer gave a brief update on Well#3 in Indian Field. She reported a conference call took place with the DEP to discuss the Corrective Action Plan schedule and enforcement. She said before moving forward with treatment additional testing will be needed.

Operator – not present

Billing Clerk – Mrs. Osellame reported delinquent notices were mailed and included the insert regarding the shut off moratorium that ended July 1, 2021.

CFO – not present

Accountant – not present

Attorney – nothing further

Engineer – not present

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, **A MOTION** was made by Leatham to adjourn, meeting adjourned.

Respectfully submitted,
Karen Osellame
Recording Secretary