

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
June 7, 2021**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, June 7, 2021 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were: Mr. Cicerale, Mr. Kula, Mr. Marples, Mrs. Leatham, Ms. Van Allen and Mr. Bazelewich. Also present Ryan Scerbo, Carrine Kaufer, and Michael Vreeland.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

**Minutes:** A **MOTION** was made by Kula seconded by Marples, to approve the minutes of the April 5, 2021 meeting. In favor, Cicerale, Kula, Marples, and Bazelewich.

**OLD BUSINESS:**

**Indian Fields:**

**Phase II As-Built Plans-** Nothing new to report

**Bonds** – Mrs. Kaufer stated the FIA has agreed to release the cash to the Township and Fred is working on drafting an agreement.

**Crystal Springs:**

**Shotmeyer Tract/ Bypass-** Mike Vreeland stated that he received a revised application from Tom Gram the project engineer. After his review of the application it will be sent to Sussex County Municipal Utility Authority for endorsement and then to the DEP. Mike briefly discussed the project.

**Irrigation** – Ms. Kaufer reported that the Crystal Spring II section have decided to withdraw from any decision to connect to the MUA system for irrigation purposes and will reserve the right to connect at a later date.

**Operational Considerations / Metering / Strategic Planning:**

**Conversion to a Meter Based Billing System** – Ms. Kaufer stated the meter routes in the billing system are being updated in order to move forward with data collections.

**Asset Management Plan** – Mike Vreeland briefly discussed the various sections of the Asset Management Plan. Ryan Scerbo provided information on the state funding that is through the New Jersey Environment Infrastructure Bank.

**Fixed Assets/Developer Conveyance** – Nothing new to report

**New Business:**

A **MOTION** was made by Kula and seconded by Van Allen to adopt the Resolution of the Hardyston Township Municipal Utilities Authority Authorizing the Execution of an Agreement by and Between the Hardyston Township Municipal Utilities Authority, Hardyston Township, and the Borough of Sussex In favor, Cicerale, Kula, Marples, Leatham, and Van Allen.

**A RESOLUTION OF THE  
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE EXECUTION OF AN AGREEMENT BY AND BETWEEN THE  
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, HARDYSTON  
TOWNSHIP, AND THE BOROUGH OF SUSSEX**

**WHEREAS**, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a water supply system and a wastewater conveyance system servicing the residents of Hardyston Township (collectively the “Systems”); and

**WHEREAS**, the Authority, Hardyston Township (the “Township”), and the Borough of Sussex (the “Borough”) have a joint interest in the property known as 3490 Route 94, designated as Block 63, Lot 1.01 on the Township’s Tax Map (herein the “Property”); and

**WHEREAS**, the Property has been the subject of extensive litigation and is delinquent in property tax and sewer allocation fees owed to Authority, Township and Borough; and

**WHEREAS**, the Authority, the Township and the Borough desire to enter into an agreement to address each party’s respective financial claims associated with the Property in a form substantially similar to the form agreement attached hereto as **Exhibit A**; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Board hereby authorizes and directs the Authority Administrator to execute an agreement with the Township and the Borough addressing each parties financial claims related to the Property in a form substantially similar to the form attached hereto as **Exhibit A**.
3. That the Administrator is hereby authorized and directed to execute the documentation and agreements, subject to legal counsel review, necessary to effectuate the intent of this resolution.
4. That this Resolution shall take effect upon adoption.

**New Business:**

A **MOTION** was made by Marples and seconded by Leatham to adopt the Resolution of the Hardyston Township Municipal Utilities Authority Authorizing the Execution Form SCMUA-A1 for Crystal Springs Shotmeyer By-Pass. In favor, Cicerale, Kula, Marples, Leatham, and Van Allen.

**A RESOLUTION OF THE  
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE EXECUTION OF FORM SCMUA-1 FOR CRYSTAL SPRINGS  
SHOTMEYER BY-PASS**

**WHEREAS**, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a water supply system and a wastewater conveyance system servicing the residents of Hardyston Township (collectively the “Systems”); and

**WHEREAS**, Crystal Springs Development is proposing to install 879 linear feet of 8-inch diameter PVC pipe (the “Work”); and

**WHEREAS**, the Work requires Crystal Springs to apply for an obtain a Treatment Works Approval (TWA) permit from the New Jersey Department of Environmental Protection (“NJDEP”); and

**WHEREAS**, the Authority is required to execute the TWA permit application; and

**WHEREAS**, the TWA permit application for the Work is attached hereto as **Exhibit A**; and

**WHEREAS**, the Authority desires to authorize the TWA permit application for the Work; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Authority’s consulting engineer is hereby authorized and directed to execute the TWA permit application on behalf of the Authority and take all other actions necessary to effectuate the intent and purpose of this Resolution.
2. That this Resolution shall take effect upon adoption.

**PAYMENT OF BILLS:**

A **MOTION** was made by Leatham and seconded by Van Allen to pay the bills, as per the bills list for May 3, 2021 and June 7, 2021 In favor: Cicerale, Kula, Marples, Leatham and Van Allen.

**CORRESPONDENCE:**

A **MOTION** was made by Marples and seconded by Van Allen to except the correspondence. In favor: Cicerale, Kula, Marples, Leatham and Van Allen.

**OFFICER’S REPORTS:**

Nothing at this time.

**PROFESSIONAL’S REPORTS:**

Administrator – Carrine Kaufer reported that Crystal Springs and the Developer are looking for additional allocation to move forward with the balance of the project.

Operator – not present

Billing Clerk – Carrine Kaufer reported the quarterly billings have been mailed. Due to Executive Orders interest and penalty charges for delinquent accounts have been extended to January 2022. There was additional discussion with the Board Members concerning issuing notices to customers encouraging payment arrangements prior to the interest and shut-off notices being reinstated.

CFO – not present

Accountant – not present

Attorney – nothing further

Engineer – Mike Vreeland reported the Annual Consumer Confidence Report is completed and the certification will be sent to the State. He reported there was an emergency repair at the Sugar Maple sewer pump station. He is also working on the required actions for the copper level exceedance in Indian Field and said water quality samples are being performed.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, **A MOTION** was made by Cicerale to adjourn, meeting adjourned.

Respectfully submitted,  
Karen Osellame  
Recording Secretary