

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
December 2, 2013**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, December 2, 2013, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples, and Mr. Albanese. Also present were Mark Hontz, Mike Vreeland, Marianne Smith, and Bob Schultz.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Kula seconded by Marples, to approve the minutes of the November 2, 2013 meeting. In favor; Cicerale, Kula, and Marples. Abstain, Albanese.

OLD BUSINESS:

Indian Field:

Phase II As-Built Plans – Mike stated nothing new at this time

Phase III Conveyance – Mike and Mark stated nothing new at this time. Mark indicated it remains with the title company/surveyor to his knowledge.

Well #2 – Mike stated nothing new to report. The NJDEP made his annual inspections and questioned the status of the well.

Water spheroid Inspection Report – Mike stated nothing new to report. The contractor was informed of the required work to be done. Mike has not received a work schedule to date.

Crystal Springs:

By Pass Upgrade/SCMUA – Mike stated nothing new to report. We received additional pump specification information from the vendor. Ron is in progress of upgrading the control panels for the other pumps.

Hamburg By-Pass – Mark recused himself. Marianne stated nothing is new at this time.

All American Landscaping – Bob stated it has been sealed up. Ron will check on the repair.

Developer Agreement – Mark stated a draft agreement was circulated and approved by all the professionals and Crystal Springs. Mark requested a motion to approve the developer's agreement.

A MOTION was made by Albanese seconded by Marples to accept and approve the developer's agreement between the HTMUA and Crystal Springs Builders for the additional 8,000 gpd sewer

allocation as obtained during the recent sewer allocation auction. In favor; Cicerale, Kula, Marples, and Albanese.

High Ridge Properties:

Payment Status - Gail stated there are 21 full and 1 partial quarters behind with interest calculated through November 30, 2013 for a total amount due of \$598,646.18.

The letter sent to Sussex Borough requesting a history of the billing since our receipt of the \$1 million plus charges has not been received. Mark requested authorization for Gail to send a letter requesting the differential between the prior received bill and the most recent.

A MOTION was made by Marples seconded by Kula to authorize the Billing Clerk to compose and send a letter to Sussex Borough inquiring on the differential between the most recent received billing compared to the April 2012 billing. In favor; Cicerale, Kula, Marples, and Albanese.

Marianne updated all on the tax sale procedures.

Ridgefield Commons Emergency Interconnection –

Mike stated we received additional information on the required generator. Once all the information is received we will look at all the options available.

North Church Technical Center:

Mike stated nothing new at this time.

New Business

Nothing at this time.

PAYMENT OF BILLS:

A MOTION was made by Marples and seconded by Kula to pay the bills as per the bill list. In favor: Cicerale, Kula, Marples, and Albanese.

CORRESPONDENCE:

A MOTION was made by Kula seconded by Marples to approve the correspondence as presented. In favor: Cicerale, Kula, Marples, and Albanese.

OFFICER'S REPORTS:

Nothing at this time.

AT&T CELL TOWER:

Mike stated AT&T has presented a new plan placing the generator between the tank and the road which is less obtrusive to our operations. AT&T also included information about an enclosure which should deaden the sound. The representative was not aware of the period of time for exercising the generator.

Mark stated a proposed lease agreement amendment was received which indicated an increase in rent by \$300 per month. A complete review is yet to be done. Mark requested a complete review of the calculation of the lease agreement.

A MOTION was made by Marples seconded by Kula to permit the HTMUA attorney to review the calculations of the current AT&T lease agreement as it relates to space requirements, property tax payments, and equipment needs and correspond with the township tax assessor. In favor: Cicerale, Kula, Marples, and Albanese.

PROFESSIONAL'S REPORTS:

Administrator – Nothing further

Operator – Nothing further

Billing Clerk – Gail stated we are in progress and awaiting approval for Official Payments to allow customers to make payments on-line utilizing a credit card. This is the same company used by the Tax Collector Department.

The final figures for the software upgrade were calculated. We will be utilizing a cost savings of approximately \$2,700 per year with maintenance, agreements and printing costs.

CFO – Not present.

Accountant – Not present.

Attorney – Nothing further

Engineer – Nothing further

OPEN PUBLIC PORTION:

The meeting was opened to the public. No members of the public were present.

The meeting was closed to the public.

There being no further business, A MOTION was made by Albanese to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal
Recording Secretary