

**MINUTES OF THE HARDYSTON TOWNSHIP JOINT LAND USE BOARD
ORGANIZATION MEETING HELD JANUARY 24, 2023**

CALL THE MEETING TO ORDER: Acting Chairman Hickerson called the meeting to order at 7:00 p.m. The following Statement of Compliance was read: *Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975, adequate notice as defined in Section 3D of Chapter 231 P.L. 1975 has been made to the New Jersey Herald and is posted on the Bulletin Board at the Hardyston Township Municipal Building and on the Hardyston Township website.*

OATH OF ALLEGIANCE: The *Oath of Allegiance* was administered to 2023 Township Council appointments Brian Kaminski, Scott Lobban, Carl Miller, Vally Cicerale, and James Caiazzo.

FLAG SALUTE: Acting Chairman Hickerson led the Flag Salute.

ROLL CALL:

Brian Kaminski (Class I) – Present
Carl Miller (Class III) – Present
James Homa (Class IV) – Absent
Sally Goodson (Class IV) – Present
Tony Alfano (Alt. 1) – Absent
Douglas Grayson (Alt. 3) – Absent

Scott Lobban (Class II) – Present
William Hickerson (Class IV) – Present
Vally Cicerale (Class IV) – Present
Ed Zinck (Class IV) – Present
James Caiazzo (Alt. 2) – Present

ELECTION AND APPOINTMENTS:

Election of Chairman: A motion to appoint Bill Hickerson to the position of Chairman was made by Carl Miller and seconded by Brian Kaminski. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

Election of Vice Chairman: A motion to appoint Jim Homa to the position of Vice Chairman was made by Carl Miller and seconded by Sally Goodson. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

Election of Secretary: A motion to appoint Anne-Marie Wilhelm to the position of Board Secretary was made by Carl Miller and seconded by Ed Zinck. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

Appointment of Attorney: A motion to appoint Richard Briigliodoro, Esq., of the Weiner Law Group, to the position of Board Attorney was made by Sally Goodson and seconded by Brian Kaminski. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

Appointment of Engineer: A motion to appoint Michael G. Vreeland, P.E., P.P., of the firm Van Cleef Engineering Associates, LLC, to the position of Board Engineer was made by Brian Kaminski and seconded by Carl Miller. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

Appointment of Planners, Conflict Engineer, Conflict and Special Projects Attorney: A motion to appoint Special Projects Planners Fred Heyer, P.P. and Susan Gruel, P.P., of the firm Heyer, Gruel & Associates, PA, was made by Brian Kaminski and seconded by Sally Goodson. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

A motion to appoint Carrine Piccolo-Kaufer, P.P., A.I.C.P., as Board Planner was made by Brian Kaminski and seconded by Carl Miller. There was no discussion. Roll Call: Brian Kaminski – yes,

Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

A motion to appoint Conflict Engineer Thomas Knutelsky, P.E., P.P, of Harold Pellow & Associates, Inc., was made by Brian Kaminski and seconded by Sally Goodson. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

A motion to appoint Special Counsel Thomas J. Molica, Esq., of the firm Vogel, Chait, Collins & Schneider, PC, was made by Brian Kaminski and seconded by Sally Goodson. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

A motion to adopt the *Resolution of the Joint Land Use Board of the Township of Hardyston Ratifying And Authorizing the Award of Contracts for Professional Services* inserted below made by Sally Goodson and seconded by Carl Miller. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

**RESOLUTION OF THE JOINT LAND USE BOARD OF THE TOWNSHIP OF
HARDYSTON RATIFYING AND AUTHORIZING THE AWARD OF CONTRACTS FOR
PROFESSIONAL SERVICES**

DECIDED AND ADOPTED: January 24, 2023

WHEREAS, the Joint Land Use Board of the Township of Hardyston will require professional services for legal, engineering, and planning services; and

WHEREAS, the above-mentioned services can be performed adequately and effectively by Richard Briigliodoro, Esq., of the Weiner Law Group, LLP; Michael G. Vreeland, P.E., P.P., of the firm of Van Cleef Engineering Associates, LLC., Thomas J. Molica, Esq., of the firm Vogel, Chait, Collins & Schneider, PC; Susan Gruel, P.P., and Fred Heyer, P.P., of the firm of Heyer, Gruel & Associates, PA; and Thomas G. Knutelsky, P.E., P.P., of the firm Harold E. Pellow & Associates, Inc., respectively; and

WHEREAS, the Township Treasurer attests to the availability of funds for these services from the general revenues of the Township of Hardyston; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 permits a contract for professional services to be awarded without the need for competitive bids; and

WHEREAS, N.J.S.A. 40:11-5 requires that the award for professional services be publicly advertised;

NOW THEREFORE, BE IT RESOLVED by the Joint Land Use Board of the Township of Hardyston, County of Sussex, and State of New Jersey, as follows:

The Chairman and Secretary of the Joint Land Use Board of the Township of Hardyston are hereby authorized and directed to enter into contracts with 1. Richard Briigliodoro, Esq., of the Weiner Law Group, LLP, for legal services for the period of January 1, 2023, through December 31, 2023, in accordance with the contracts made a part hereof; 2. Michael G. Vreeland, P.E., P.P., of the firm of Van Cleef Engineering Associates, LLC., for engineering and planning services for the period of January 1, 2023, through December 31, 2023, in accordance with the contracts made a part hereof; 3. Fred Heyer, P.P., and Susan Gruel, P.P., of the firm of Heyer, Gruel & Associates, PA, for planning services (Conflict/Special Projects) for the period of January 1, 2023, through December 31, 2023, in accordance with the contracts made a part hereof; 4. Thomas G. Knutelsky, PE., P.P., of Harold E. Pellow &

Associates, Inc., for engineering and planning services (Conflict/Special Projects) for the period of January 1, 2023, through December 31, 2023, in accordance with the contracts made a part hereof; and 5. Thomas J. Molica, Esq., of the firm Vogel, Chait, Collins & Schneider, PC for legal services (Conflict/Special Projects) for the period of January 1, 2023 through December 31, 2023.

These contracts are entered into without competitive bidding as a “Professional Service” pursuant to the non-fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

A copy of the resolution will be published in the official newspaper of the Township within 10 days of passage.

Anne-Marie Wilhelm,
Land Use Administrator

I hereby certify that adequate funds are available in the 2023 Municipal Budget for the payment of professional services in accordance with the contracts noted above.

/s/Grant W. Rome
Grant W. Rome, CFO
Municipal Treasurer

Designation of Meeting Dates and Times: A motion to adopt the 2023 meeting dates and times resolution inserted below was made by Sally Goodson and seconded by Carl Miller. There was no discussion. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

**RESOLUTION
OF THE
JOINT LAND USE BOARD OF THE TOWNSHIP OF HARDYSTON
Decided and Adopted: January 24, 2023**

WHEREAS, the Open Public Meetings Act, Chapter 231, P.L. 1975 requires certain public bodies to comply with the provisions of Section 13 of said Act, theThe Hardyston Township Planning Board Joint Land Use Board of the Township of Hardyston is providing public meeting access in person.

NOW, THEREFORE, BE IT RESOLVED, by the Joint Land Use Board of the Township of Hardyston, County of Sussex, and State of New Jersey that the schedule of meeting dates is as follows:

February 13, 2023	February 28, 2023
March 13, 2023	March 28, 2023
April 10, 2023	April 25, 2023
May 8, 2023	May 23, 2028
June 12, 2023	June 27, 2023
July 10, 2023	July 25, 2023
August 14, 2023	August 22, 2023
September 11, 2023	September 26, 2023
October 24, 2023	-
November 13, 2023	November 28, 2023
December 11, 2023	December 19, 2023

The Board will meet at 7:00 p.m. on the second Monday and fourth Tuesday of every month with the exception of the October meeting. The meetings will be held at the Hardyston Township Municipal Building and Police Station Complex, 149 Wheatsworth Road, Suite A, Hardyston, New Jersey 07419. The agenda for all meetings, more or less shall be: 1. Call to Order; 2. Statement of Compliance; 3. Roll Call; 4. Flag Salute; 5. Approval of Minutes; 6. Approval of Resolutions; 7.

Hearings; 8. Public Comment; 9. Old Business; 10. Payment of Bills; 11. New Business; 12. Discussion; 13. Adjournment

The reorganization meeting for 2024 will be held on January 8, 2024 at 7:00 p.m. The regular meeting of the Hardyston Township Joint Land Use Board for the month of January will be held on January 8, 2024 at 7:15 p.m., following the reorganization meeting.

Any physically or mentally challenged resident that may need special accommodations to attend any of the following meetings shall contact the Clerk's office seven (7) days prior to any advertised meeting.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be posted on the Municipal Building bulletin board reserved for that purpose.

BE IT FURTHER RESOLVED, copies of this resolution shall be forwarded to the New Jersey Herald and the Sunday New Jersey Herald.

BE IT FURTHER RESOLVED, a copy of this resolution shall also be filed with the Township Clerk and mailed to any person who requests it and who has paid the fee established by the public body to cover the cost of providing that notice.

Anne-Marie Wilhelm
Land Use Administrator

Designation of Official Newspaper: A motion to adopt a resolution naming The New Jersey Herald and the Sunday Herald as the 2023 official newspapers was made by Carl Miller and seconded by Vally Cicerale. Sally Goodson motioned for a discussion. Board members discussed alternative publications and publishing deadlines. Ms. Goodson suggested posting notice to the website as well. Board members affirmed the motion to name The New Jersey Herald and the Sunday Herald as the 2023 official newspapers and confirmed the addition of Board notices to the website. Roll Call: Brian Kaminski – yes, Carl Miller – yes, Sally Goodson – yes, Scott Lobban – yes, Bill Hickerson – yes, Vally Cicerale – yes, Ed Zinck – yes, James Caiazzo – yes. The motion carried.

ADJOURNMENT: Having no further business, a motion to adjourn was made by Carl Miller and seconded by Sally Goodson. All were in favor. The motion carried. The meeting adjourned at 7:10 p.m.

Minutes respectfully submitted by,
/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator