

# Hardyston Township Municipal Utilities Authority

149 Wheatsworth Road • Hardyston • New Jersey 07419  
973-823-7020 • HTMUA@Hardyston.com

May 23, 2013

**RE: Discontinuation of Courtesy Water and Sewer Billing to Tenants**

Dear Property Owner:

The Hardyston Township Municipal Utility Authority (HTMUA) provides both water and sewer service to the Indian Field and Crystal Spring development communities. Please allow this letter to serve as notice that the Hardyston Township Municipal Utilities Authority (“HTMUA”) shall no longer be providing “courtesy tenant billing” to tenants of the properties owned by its customers. According the Rules and Regulations of the HTMUA (Rule 2.3), the property owner is responsible for payment of the HTMUA bills.

Effective August 1, 2013, the HTMUA will no longer provide separate billing to any “tenant” occupying your property. Water and sewer charges will be billed directly to you, the property owner. If, pursuant to any lease agreement, your tenant is supposed to pay the HTMUA bill, it will be your responsibility to provide the bill to your tenant as well as to ensure payment of the bill in full.

**Accordingly, the August 31, 2013 billing, covering services 6/1/13 thru 8/31/13 and due 30 days from the billing date, will be mailed directly to you, the property owner and only to you.** For your convenient reference, the quarterly billing cycles and charges are as follows:

Water	\$69.50
Sewer	\$141.00
<b>Total Per Quarter</b>	<b>\$210.50</b>

<b>Quarter</b>	<b>Billing Period</b>
1 <sup>st</sup> Quarter	September 1 <sup>st</sup> - November 30 <sup>th</sup>
2 <sup>nd</sup> Quarter	December 1 <sup>st</sup> – February 28 <sup>th</sup>
3 <sup>rd</sup> Quarter	March 1 <sup>st</sup> – May 31 <sup>st</sup>
4 <sup>th</sup> Quarter	June 1 <sup>st</sup> - August 31 <sup>st</sup>

Any balances which have not been paid (either by you or your tenant) will be indicated in the August 31, 2013 billing. We appreciate your cooperation as we transition through this change and would appreciate keeping your mailing address with us current. Should you have any questions please feel free to contact us.

*Over*

Sincerely,

Gail Hensal  
Utility Billing Specialist

Cc: HTMUA Commissioners  
Tenant

*Over*