

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
August 7, 2023**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, August 7, 2023 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

**Members Present:** Mr. Frank Cicerale, Mr. Brian Kaminski, Mr. Robert Codner, Mr. Dave Van Ginneken, and Mr. George Wortche.

**Members Absent:** Michael O’Grady

**Also present:** Mrs. Carrine Kaufer, Mr. Mike Vreeland, and Mr. Ryan Scerbo.

**Minutes:** A **MOTION** was made by Kaminski seconded by Codner to approve the minutes of the June 5, 2023 meeting. In favor, Cicerale, Kaminski, Codner, Wortche, Van Ginneken. Abstain, Marples.

**OLD BUSINESS: Indian Field**

**Phase II As-Built Plans-**Mr. Vreeland reported he is still waiting on the surveyor to send the draft set of As-Built plans but should be within the next few weeks.

**OLD BUSINESS: Crystal Springs**

**ShotmeyerTract/ Bypass-**Mr. Vreeland reported the by-pass construction is completed and will start working on the conveyance process with the developer.

**Operational Considerations / Metering / Strategic Planning:**

**Conversion to a Meter Based Billing System** – Nothing further to report.

**Fixed Assets/Developer Conveyance** – Nothing further to report.

**NEW BUSINESS:**

- A. A **MOTION** was made by Marples and seconded by Kaminski to adopt the Resolution Ratifying the Payment to North Jersey Pump and Control LLC for the Emergency Repair of the Tannery Pump No. 2. In favor: Cicerale, Kaminski, Marples, Codner, and Wortche.

**RESOLUTION RATIFYING THE PAYMENT TO NORTH JERSEY PUMP &  
CONTROL, LLC FOR THE EMERGENCY REPAIR OF THE TANNERY PUMP No. 2**

**WHEREAS**, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a wastewater conveyance system servicing the residents of Hardyston Township (the “System”); and

**WHEREAS**, the System includes certain pump stations, including one located in the Tannery Development (the “Tannery Pump Station No.2”); and

**WHEREAS**, in May 2023 the Authority’s Operator identified the need to repair a leaking pump within the Tannery Pump Station No.2 that if not addressed quickly threatened to permanently damage the pump (the “Work”); and

**WHEREAS**, the Authority obtained a quote for the materials and services necessary to perform the Work; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-3, the amount of the quote obtained by the Authority to undertake the Work did not necessitate a formal public bidding process; and

**WHEREAS**, in order to ensure that Tank could operate properly the Authority requested that, North Jersey Pump & Control, LLC., undertake the Work; and

**WHEREAS**, the Work was completed on or before May 22, 2023 and accepted by the Authority’s Operator; and

**WHEREAS**, the Board is desirous of ratifying a contract with North Jersey Pump & Control, LLP, for the Work and the payment for said services in the amounts set forth in the invoices attached hereto and made a part hereof as **Exhibit A**;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Authority’s award of a contract to North Jersey Pump & Control, LLP, and the Authority’s Billing Specialist’s payment to North Jersey Pump & Control, LLP, in connection with the Work in the amounts set forth in the invoices attached hereto and made a part hereof as **Exhibit A** be and is hereby ratified.

**B. A MOTION** was made by Marples and seconded by Kaminski to adopt the Resolution adopting the Annual Budget, including all related schedules, and the Capital Budget/Program of the Hardyston Municipal Utilities Authority for the fiscal year beginning September 01, 2023 and ending August 31, 2024 . In favor: Cicerale, Kaminski, Marples, Codner, and Wortche.

**2024 ADOPTED BUDGET RESOLUTION  
Hardyston Municipal Utilities Authority**

**FISCAL YEAR: September 01, 2023 to August 31, 2024**

WHEREAS, the Annual Budget and Capital Budget/Program for the Hardyston Municipal Utilities Authority for the fiscal year beginning September 01, 2023 and ending August 31, 2024 has been presented for adoption before the governing body of the Hardyston Municipal Utilities Authority at its open public meeting of August 7, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$1,595,172.00, Total Appropriations, including any Accumulated Deficit, if any, of \$1,685,918.00, and Total Unrestricted Net Position utilized of \$90,746.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$265,000.00 and Total Unrestricted Net Position Utilized of \$265,00.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hardyston Municipal Utilities Authority at an open public meeting held on August 7, 2023 that the Annual Budget and Capital Budget/Program of the Hardyston Municipal Utilities Authority for the fiscal year beginning September 01, 2023 and ending August 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

**PAYMENT OF BILLS:**

A MOTION was made by Kaminski and seconded by Marples to pay the bills, as per the bills lists for July 3 & August 2, 2023. In favor: Cicerale, Kaminski, Marples, Codner, and Wortche.

**CORRESPONDENCE:**

A MOTION was made by Codner and seconded by Marples to accept the correspondence. In favor: Cicerale, Kaminski, Marples, Codner, and Wortche.

**OFFICER'S REPORTS:** Nothing further to report.

**PROFESSIONAL'S REPORTS:**

**Administrator** – Nothing further to report.

**Operator** – Not present.

**Billing Clerk** – Nothing further to report.

**CFO** – Not present.

**Accountant** – Nothing further to report.

**Attorney** – Nothing further to report.

**Engineer** – Mr. Vreeland reported that the NJDEP reviewed the first sampling report for Well 3 and found no indication of well 3 being under the influence of surface water. Additional sampling will take place in the fall.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

Having no further business, **A MOTION** was made by Kaminski to adjourn. All were in favor. The meeting concluded at 7:35 p.m.

Respectfully submitted,  
*Nicole Niebuhr*  
Recording Secretary