

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
June 5, 2023**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, June 5, 2023 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

**Members Present:** Mr. Frank Cicerale, Mr. Brian Kaminski, Mr. Robert Codner, Mr. Dave Van Ginneken, and Mr. George Wortche.

**Members Absent:** Ellis Marples, Michael O’Grady

**Also present:** Mrs. Carrine Kaufer, Mr. Mike Vreeland, and Mr. Ryan Scerbo.

**Minutes:** A **MOTION** was made by Codner seconded by Kaminski to approve the minutes of the May 1, 2023 meeting. In favor, Cicerale, Kaminski, Codner, Wortche, Van Ginneken

**OLD BUSINESS: Indian Field**

**Phase II As-Built Plans-**Mr. Vreeland reported he is still waiting on the surveyor to send the draft set of As-Built plans but should be within the next few weeks.

**OLD BUSINESS: Crystal Springs**

**Shotmeyer Tract/ Bypass-**Mr. Vreeland reported the by-pass construction is completed and will start working on the conveyance process with the developer.

**Operational Considerations / Metering / Strategic Planning:**

**Conversion to a Meter Based Billing System** – Nothing further to report.

**Fixed Assets/Developer Conveyance** – Ms. Kaufer said she had spoken with the Developer regarding a plan for expediting the conveyance process pending the decision regarding the future of the system.

**NEW BUSINESS:**

A **MOTION** was made by Kaminski and seconded by Codner to adopt the Resolution approving Annual Budget, including all related schedules, and the Capital Budget/Program of the Hardyston Municipal Utilities Authority for the fiscal year beginning September 01, 2023 and ending August 31, 2024 . In favor: Cicerale, Kaminski, Marples, Codner, Wortche and Van Ginneken.

**2024 AUTHORITY BUDGET RESOLUTION**  
**Hardyston Municipal Utilities Authority**  
**FISCAL YEAR: September 01, 2023 to August 31, 2024**

WHEREAS, the Annual Budget for Hardyston Municipal Utilities Authority for the fiscal year beginning September 01, 2023 and ending August 31, 2024 has been presented before the governing body of the Hardyston Municipal Utilities Authority at its open public meeting of June 5, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,595,172.00, Total Appropriations including any Accumulated Deficit, if any, of \$1,685,918.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$90,746.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$265,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$265,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hardyston Municipal Utilities Authority, at an open public meeting held on June 5, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Hardyston Municipal Utilities Authority for the fiscal year beginning September 01, 2023 and ending August 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Hardyston Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on August 07, 2023.

**PAYMENT OF BILLS:**

A **MOTION** was made by Kaminski and seconded by Codner to pay the bills, as per the bills list for June 5, 2023. In favor: Cicerale, Kaminski, Marples, Codner, Wortche and Van Ginneken.

**CORRESPONDENCE:**

A **MOTION** was made by Kaminski and seconded by Codner to accept the correspondence. In favor: Cicerale, Kaminski, Marples, Codner, Wortche and Van Ginneken.

**OFFICER’S REPORTS:** Nothing further to report.

**PROFESSIONAL’S REPORTS:**

**Administrator** – Mrs. Kaufer stated that the July meeting was cancelled. She also reported on the bid process for the HTMUA system. That a pre bid meeting and tour was held on May 31<sup>st</sup>. Three bidders are registered and attending the meeting and tour including; American, Aqua and Veolia. Bids are due back on June 23<sup>rd</sup>. The Council will review and results at the June meeting and take formal action in July. Ms. Kaufer also reported that Karen would be transferring to Construction Department and that a part-time Billing Specialist and Secretary had been hired and was scheduled to start mid-month.

**Operator** – Not present.

**Billing Clerk** – Nothing further to report.

**CFO** – Not present.

**Accountant** – Nothing further to report.

**Attorney** – Nothing further to report.

**Engineer** – Mr. Vreeland reported that the operator successfully took the first sampling for the wells in accordance with the corrective action plan for Well 3. In addition, Mr. Vreeland stated that the mid-year copper sampling was completed and the MUA is in compliance.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

Having no further business, A **MOTION** was made by Codner to adjourn. All were in favor. The meeting concluded at 7:27 p.m.

Respectfully submitted,  
*Karen Osellame*  
Recording Secretary