

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
April 3, 2023**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, April 3, 2023 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

**Members Present:** Mr. Frank Cicerale, Mr. Brian Kaminski, Mr. Ellis Marples, Mr. Michael O’Grady, Mr. Robert Codner, and Mr. George Wortche.

**Members Absent:** Mr. David Van Ginneken

**Also present:** Mrs. Carrine Kaufer, and Mr. Mike Vreeland

**Minutes:** A **MOTION** was made by O’Grady seconded by Codner, to approve the minutes of the February 6, 2023 meeting. In favor, Cicerale, Kaminski, Marples, O’Grady, and Codner.

**OLD BUSINESS: Indian Field**

**Phase II As-Built Plans**-Mr. Vreeland indicated the surveyor working on the Indian Field As-Built plans has most of the plans completed and will be sending a draft set of plans for review shortly.

**OLD BUSINESS: Crystal Springs**

**Shotmeyer Tract/ Bypass**-Mr. Vreeland reported the Shotmeyer By-Pass is constructed and they need to cut a section of the piping that runs through the manhole to take the sewage.

**Operational Considerations / Metering / Strategic Planning:**

**Conversion to a Meter Based Billing System** – Mrs. Kaufer reported Crystal Spring and Indian Fields meters are still being read.

**Fixed Assets/Developer Conveyance** – Mrs. Kaufer indicated Mr. Vreeland is working on the Crystal Springs conveyance sections and she will be meeting with the developers in the next few weeks.

**NEW BUSINESS:**

A **MOTION** was made by Codner and seconded by O’Grady to adopt the Resolution Ratifying Payment to IPE Rigging Corp for the Emergency Repair of a Tank Cover Fabrication and Installation. In favor: Cicerale, Kaminski, Marples, O’Grady, and Codner.

**RESOLUTION RATIFYING PAYMENT TO IPE RIGGING CORP  
FOR THE EMERGENCY REPAIR OF A TANK COVER FABRICATION AND  
INSTALLATION**

**WHEREAS**, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a wastewater conveyance system servicing the residents of Hardyston Township (the “System”); and

**WHEREAS**, the System includes a sewer lift station, including one located on Clubhouse Road in Hardyston, NJ (the “Tank”); and

**WHEREAS**, in February 2023 the Authority’s Operator identified that cover of the Tank was in need of immediate replacement (the “Work”); and

**WHEREAS**, the Authority obtained a quote for the materials and services necessary to perform the Work; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-3, the amount of the quote obtained by the Authority to undertake the Work did not necessitate a formal public bidding process; and

**WHEREAS**, in order to ensure that Tank could operate properly the Authority requested that, IPE Rigging Corp., undertake the Work; and

**WHEREAS**, the Work was completed on or before March 1, 2023 and accepted by the Authority’s Operator; and

**WHEREAS**, the Board is desirous of ratifying a contract with IPE Rigging Corp., for the Work and the payment for said services in the amounts set forth in the invoices attached hereto and made a part hereof as **Exhibit A**;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Authority’s award of a contract to IPE Rigging Corp., and the Authority’s Billing Specialist’s payment to IPE Rigging Corp., in connection with the Work in the amounts set forth in the invoices attached hereto and made a part hereof as **Exhibit A** be and is hereby ratified.

**A MOTION** was made by Kaminski and seconded by O’Grady to adopt the Resolution Authorizing Assistance to Hardyston Township in Connection with the Townships Issuance of a Request for Bids Pursuant to N.J.S.A.40:62-1 et. Seq., in Connection with the Waters Supply, Treatment, Storage, and Distribution System, and the Wastewater Collection System. In favor: Cicerale, Kaminski, Marples, O’Grady, and Codner.

**RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING  
ASSISTANCE TO HARDYSTON TOWNSHIP IN CONNECTION WITH THE TOWNSHIP’S  
ISSUANCE OF A REQUEST FOR BIDS PURSUANT TO N.J.S.A. 40:62-1 et. seq., IN  
CONNECTION WITH THE WATERS SUPPLY, TREATMENT, STORAGE, AND  
DISTRIBUTION SYSTEM AND THE WASTEWATER COLLECTION SYSTEM**

**WHEREAS**, the Township of Hardyston (the “Township”) is served by a water supply, treatment, storage and distribution system as well as a wastewater collection system (collectively the “Systems”); and

**WHEREAS**, the Systems are operated and maintained by the Hardyston Township Municipal Utilities Authority (the “Authority”); and,

**WHEREAS**, the Township and the Authority have determined that increasing regulatory obligations, combined with the age of the Systems, the ever-increasing costs of treatment and the operation and maintenance associated with the System, require that the Township to explore the potential sale of the Systems to a regulated public utility; and

**WHEREAS**, N.J.S.A. 40:62-1 authorizes the use of a request for bids process by which the Township can solicit bids from public utilities for the purchase of the Systems; and

**WHEREAS**, the Authority desires to cooperate with the Township in its efforts to investigate the potential sale of the Systems; and

**WHEREAS**, the Mayor and Council adopted a resolution authorizing the development and administration of a request for bids for the sale of the Systems on March 22, 2023; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Hardyston Township Municipal Utilities Authority that Authority staff and professionals are hereby authorized and directed to work with the Township to develop, issue and administer a Request for Bids for the sale of the Systems pursuant to and in accordance with N.J.S.A. 40:62-1 et. seq.

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall take effect immediately upon adoption.

**PAYMENT OF BILLS:**

A **MOTION** was made by Kaminski and seconded by Marples to pay the bills, as per the bills list for March 6, 2023 and April 3, 2023. In favor: Cicerale, Kaminski, Marples, O’Grady, and Codner.

**CORRESPONDENCE:**

A **MOTION** was made by O’Grady and seconded by Kaminski to except the correspondence. In favor: Cicerale, Kaminski, Marples, O’Grady, and Codner.

**OFFICER’S REPORTS:** Nothing further to report.

**PROFESSIONAL’S REPORTS:**

**Administrator** – Mrs. Kaufer reported Home Serve USA, a third party insurance company that provides insurance to homeowners to help cover cost for water and sewer main breaks between the curb stop and the house are trying to partner with municipalities and offer their services. Also indicated flushable wipes are generating significant issues with the sewer treatment and also accumulating in the wet wells of the pump station. Mrs. Kaufer reported two of the stations had to be pumped out and said the solutions would be to either pay a company to vacuum out the wet walls quarterly or install grinders in the wet wells that will help chop up the flushable wipes.

**Operator** – Not present.

**Billing Clerk** – Nothing further to report.

**CFO** – Not present.

**Accountant** – Not present.

**Attorney** – Not present.

**Engineer** – Mr. Vreeland reported Frank Semeraro Construction will be performing a leak detection survey in Indian Field, Crystal Springs, and Park Drive.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

Having no further business, **A MOTION** was made by O’Grady to adjourn. All were in favor. The meeting concluded at 7:36 p.m.

Respectfully submitted,

*Karen Osellame*

Recording Secretary